

Veterans Non-Competitive Appointment Occupational Area List

Introduction

The State of Wisconsin salutes veterans and is grateful for their service to our country. We are committed to helping veterans find employment and offer a special program for qualified veterans with a 30% or greater service-connected disability.

By applying to this announcement, your application materials will be reviewed for eligibility to be hired into state employment without competing with other applicants through traditional methods. Veterans' resumes are reviewed for general qualification determinations and will be referred to hiring officials in state agencies. As vacancies occur, agencies may seek job matches between veteran qualifications and vacant positions. You apply here, and submit a resume listing your qualifications, along with the documents to determine eligibility, and we look for a job match for you within state government.

All position types are open for qualified veterans to apply through this process. Job duties will vary depending on position obtained.

In the following pages, you will find a listing of the occupational categories defined as used by state agencies. Please review the list and select the categories in which you have skills and experience and would like to be considered for opportunities within state government. Job categories will be used to match your qualifications and skillsets with potential positions. The list below is a sampling of occupational categories available in state service, that may match your qualifications.

Administrative/Clerical, Communications, Fiscal/Budget, Education/Training, Electronics, Engineering, Food Service, Information Technology, Management, Mechanical, Medical, Procurement/Supply Chain, Public Safety/Law Enforcement, Skilled Trades, Technical

Search Tips: This document is searchable (CTRL + F), enter a "Key Word" in the Find Window. If you have any questions on the application process, please contact the Wisc.Jobs help desk at wiscjobs@wisconsin.gov or (608) 267-1012, Monday through Friday from 7:45 a.m. to 4:30 p.m.

Thank you for your interest and we look forward to reviewing your application.

Occupational Area List

Administrative/Clerical

Positions performing activities ranging from routine clerical support to those requiring analytical or independent reasoning (e.g., review, approve, and process applications; compile program specific data, etc.).

Agriculture

Positions performing duties related to farming or agricultural products.

Aviation

Positions responsible for flying or maintaining aircraft

Communications/PR/Marketing

Positions that involve conveying information by means of written, visual or other media. Marketing positions are also included in this category.

Corrections

Positions related to the criminal justice system working with juvenile and/or adult offenders within institutional correctional facilities or through the community corrections area.

Customer Service

Positions engaged in the assistance and advice provided to those people who buy or use its products or services. Customer service positions interact with customers on behalf of an organization.

Education/ Training

Positions related to formal classroom teaching or other instruction, including professional development

Electronics

Positions which perform duties involving active electrical components such as vacuum tubes, transistors, diodes and integrated circuits and associate passive interconnection technologies

Engineering

Professional positions in engineering and architecture

Facilities/Grounds Maintenance and Management

Positions which perform routine tasks such as custodial and groundskeeper. It also includes positions performing building or power plant maintenance, along with professional positions managing entire facilities

Fiscal/Budget

Positions with accounting or budgeting responsibilities, reconciling accounts or payments

Food Service

Positions responsible for preparing and serving food

Human Resources

Positions performing services such as recruitment, career counseling, employee benefits, AA/EEO, and labor relations

Human/Social Services

Positions responsible for providing specialized treatment or advocacy to a specific client population to handle needs within a community or act as a conduit point for people to obtain services

Information Technology (IT/Technical)

Positions engaged in the analysis, development and/or implementation of management information and computer systems

Laborers

Positions that require bodily strength rather than skill or training and perform manual work

Legal

Professional positions requiring a J.D. or positions directly supporting the work of attorneys

Library/Museum

Positions located in and performing work specific to a library or museum

Management

Positions which are engaged predominately in strategic, executive and managerial functions, including controlling or administering all or part of a company or similar organization and managing resources, projects, and team workflows

Mechanical/Manufacturing

Positions requiring the use of tools to build or repair machinery

Medical/Health Care

Positions performing direct patient care or medical diagnostic functions

Natural Resources/Environmental

Positions performing duties related to environmental protection, forest management, water resources, or land/ outdoor activities or similar work

Payroll/Benefits

Positions performing services such as employee benefits, payroll, and compensation

Policy Development/Analysis

Positions engaged in the analysis, development and/or implementation of policies or rules or regulations

Procurement/Supply Chain

Positions related to the purchase and movement of equipment, materials or supplies, and the maintenance of vendor relations

Project Management

Position in overall charge of the planning and execution of a particular project.

Public Safety/Law Enforcement

Positions responsible for ensuring the security and protection of citizens or ensuring that laws and regulations are followed

Quality Assurance

Positions responsible for critically examining operations or programs to ensure conformity to established standards. This includes inspector and investigator positions

Real Estate

Positions performing functions related to the appraisal, purchase, development, and disposition of land

Research/Science

Professional positions responsible for obtaining data and carrying out highly complex technical functions

Risk Management

Positions engaged in the identification, evaluation, and prioritization of risks followed by application of resources to minimize, monitor, and control the probability or impact of unfortunate events

Sales

Positions performing duties related to selling or the amount of goods or services sold in a given time period

Skilled Trades (Carpentry/HVAC/Electrician/etc.)

Positions which require a high degree of both practical and theoretical knowledge in a particular trade or craft. Examples are electrician, plumber, carpenter, etc.

Supervisory

Position oversees a team of employees or a specific operation Positions having authority and exercising independent judgment to recommend to hire/promote, discipline, assign, or adjust the grievances of other employees

Technical

Positions performing duties requiring a specialization in a particular field of study. Positions may perform research, development, testing and related activities and/or may operate technical equipment and systems

Transportation (Vehicle Operators/Dispatch/Maintenance)

Positions responsible for driving, dispatching, or maintaining motor vehicles