

DOA – DIVISION OF PERSONNEL MANAGEMENT

COMPENSATION AND LABOR RELATIONS BULLETIN

Date: February 7, 2016
Locator No: DPM-0417-CC/SC

Subject: Miscellaneous Classification Plan Changes, clarification on official Alphabetical Listing of Classifications (Alphalist)

Pursuant to s. 230.09, Wis. Stats., the Administrator of the Division of Personnel Management (DPM) has approved the classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is February 7, 2016**, unless otherwise stated.

Agencies are reminded that the official version of the *Alphabetical Listing of Classifications* is the version published on the OSER Website. Other versions, such as any query available within PeopleSoft, are not official. With the publication of this bulletin, the *Alphabetical Listing of Classifications* has been revised to add an additional tab to indicate and assist users in understanding how AlphaList terms are labeled within PeopleSoft. Please refer to the "PS Terms" tab.

- 1) *Abolish* the **College Investment Program Supervisor** classification specification for the Department of Administration because the sole position in this title no longer meets the definition of Supervisor and no future use of this title is planned. Reallocations for this classification action will be processed by the affected agency. Questions may be directed to Chelsea Daley (608) 267-5165.
- 2) *Abolish* the **Director, Bureau of Milwaukee Child Welfare** classification specification for the Department of Children and Families because this specification is no longer utilized, and no future use is planned following the creation of an unclassified title to replace it. There are no notices necessary for this classification action. Questions may be directed to Chelsea Daley (608) 267-5165.
- 3) *Abolish* the **Electroencephalograph Technician** classification specification because this specification is no longer utilized and no future use is planned. There are no notices necessary for this classification action. Questions may be directed to Dianna McNall (608) 266-8232.
- 4) *Abolish* the **Erosion Control Consultant** classification specification because this specification is no longer utilized and no future use is planned. There are no notices necessary for this classification action. Questions may be directed to Dianna McNall (608) 266-8232.
- 5) *Abolish* the **Thermal System Insulation Inspector** classification specification because this specification is no longer utilized and no future use is planned. There are no notices necessary for this classification action. Questions may be directed to Dianna McNall (608) 266-8232.
- 6) *Abolish* the **Military Affairs Security Officer - Entry** classification and *modify* the **Military Affairs Security Officer** classification series for the Department of Military Affairs to update the definition language and qualifications. *Retitle* the **Military Affairs Security Officer-Objective** to **Military Affairs Security Officer**. *Reassign* the *pay range* of **Military Affairs Security Officer** from 5-09 to 5-10 and **Military Affairs Security Office -Senior** from 5-10 to 5-11. Reallocations for affected personnel will be processed by the affected Agency, and notice provided to employees of the change. Questions may be directed to Peter Flood (608) 266-8149.
- 7) *Modify* the **Aircraft Pilot** classification specification to update definition language and qualifications. *Reassign* the *pay range* from 06-15 to 06-63 as a result of the broadbanding of this classification. Affected agencies will notify employees of the change. Questions may be directed to Peter Flood at (608) 266-8149.
- 8) *Modify* the **Human Resources Specialist** classification series to update the definition language, exclusions, representative positions, and to clarify language at the Advanced level. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.

- 9) *Reassign the pay range* for the **Animal Health Compliance Specialist** classification from 05-15 to 05-63 as result of the broadbanding of this classification. Affected agencies will notify the employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.
- 10) *Reassign pay range* for the **Motor Carrier Investigator** from 05-14 to 05-64 and **Motor Carrier Investigator-Advanced** from 05-15 to 05-64 as a result of the broadbanding of this classification. Affected agencies will notify the employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.
- 11) *Reassign pay range* for the **Ranger** classification specification from 05-15 to 05-63 as a result of the broadbanding of this classification. Affected agencies will notify the employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.
- 12) *Reassign pay range* for the **Storage Tank Coordinator** classification specification from 05-16 to 05-63 as a result of the broadbanding of this classification. Affected agencies will notify the employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.
- 13) *Reassign pay range* for the **Weights & Measures Petroleum System Specialist – Entry** from 05-15 to 05-63 and the **Weights & Measures Petroleum System Specialist – Senior** from 05-16 to 05-63 as a result of the broadbanding of this classification series. Affected agencies will notify the employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.
- 14) *Change the FLSA Permanent Categorization, effective September 6, 2015*, for the **Initial Assessment Specialist** from Exempt to Nonexempt. Affected agency will notify employees of the change. Questions may be directed to Chelsea Daley at (608) 267-5165.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the OSER website is February 11, 2016. This is the only notification BCLR will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Peter Flood at (608) 266-8149.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Peter Flood at (608) 266-8149 if you have any questions about information contained in the Alpha List.



Jim Underhill, Director
Bureau of Compensation & Labor Relations

Classification	Class	Pay	Unit	EEO	FLSA	FLSA	Job
	Code	Range	Code	Cat.		LTE Code	Group

ABOLISH

1)	College Investment Program Supervisor	04480	81-03	17	2	E	N	004
2)	Director, Bureau of Milwaukee Child Welfare	52850	81-01	19	1	E	N	001
3)	Electroencephalograph Technician	35100	06-14	06	3	N	N	134
4)	Erosion Control Consultant	24900	06-15	06	3	N	N	025
5)	Thermal System Insulation Inspector	73200	05-17	05	4	E	N	025
6)	Military Affairs Security Officer - Entry	65501	05-08	05	4	N	N	247

MODIFY AND REASSIGN PAY RANGE AND RETITLE

6)	Military Affairs Security Officer - Objective	OLD 65502	05-09	05	4	N	N	247
	NEW Military Affairs Security Officer	NEW 65502	05-10	05	4	N	N	247

MODIFY AND REASSIGN PAY RANGE

6)	Military Affairs Security Officer - Senior	OLD 65503	05-10	05	4	N	N	247
	NEW	65503	05-11	05	4	N	N	247
7)	Aircraft Pilot	OLD 80300	06-15	06	2	M	N	301
	NEW	80300	06-63	06	2	M	N	301

MODIFY

8)	Human Resources Specialist	10802	81-04	99	2	N	N	020
	Human Resources Specialist - Senior	10803	81-03	99	2	E	N	020
	Human Resources Specialist - Advanced	10804	81-03	99	2	E	N	020

REASSIGN PAY RANGE

9)	Animal Health Compliance Specialist							
	Old	70160	05-15	05	4	N	N	025
	New	70160	05-63	05	4	N	N	025
10)	Motor Carrier Investigator							
	OLD	74901	05-14	05	4	N	N	025
	NEW	74901	05-64	05	4	N	N	025
	Motor Carrier Investigator - Advanced							
	OLD	74902	05-15	05	4	N	N	025
	NEW	74902	05-64	05	4	N	N	025
11)	Ranger							
	Old	65700	05-15	05	4	N	N	247
	NEW	65700	05-63	05	4	N	N	247
12)	Storage Tank Coordinator							
	OLD	73680	05-16	05	4	M	N	025
	NEW	73680	05-63	05	4	M	N	025
13)	Weights & Measures Petroleum System Specialist - Entry							
	OLD	73901	05-15	05	3	N	N	025
	NEW	73901	05-63	05	3	N	N	025
	Weights & Measures Petroleum System Specialist - Senior							
	OLD	73902	05-16	05	3	N	N	025
	NEW	73902	05-63	05	3	N	N	025

CHANGE FLSA PERMANENT CATEGORIZATION

14)	Initial Assessment Specialist							
	OLD	52961	12-64	12	2	E	N	112
	NEW	52961	12-64	12	2	N	N	112

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Bureau of Affirmative Action.