

DOA – DIVISION OF PERSONNEL MANAGEMENT

COMPENSATION AND LABOR RELATIONS BULLETIN

Date: June 12, 2017

Locator No: DPM-0444-CC/SC

Subject: Miscellaneous Classification Plan Changes,
Forensic Program Technician personnel
management survey implementation

Pursuant to s. 230.09, Wis. Stats., the Administrator of the Division of Personnel Management (DPM) has approved the classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is June 11, 2017**, unless otherwise stated.

- 1) *Create* the **Forensic Program Technician – Advanced** and **Forensic Program Technician - Leadworker** classifications, *modify* existing classification levels, and *reassign the pay ranges* for the **Forensic Program Technician** classification series for the Department of Justice to implement the Forensic Program Technician personnel management survey. The necessary reallocations will be processed by the Department of Justice. Questions may be directed to Christy Plautz at (608) 266-8232.
- 2) *Create* the new **Park Ranger** classification for the Department of Natural Resources to describe work performed by personnel responsible for providing services at state forest, park and recreational properties formerly classified as Rangers. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.
- 3) *Modify* the **Justice Supervisor** classification for the Department of Justice to add positions to the specification. The necessary reallocations will be processed by the Department of Justice. Questions may be directed to Christy Plautz at (608) 266-8232.
- 4) *Modify* the **Licensing/Certification Specialist** for the Department of Children and Families to make updates to the current specification language and to distinguish between two allocation patterns. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.
- 5) *Modify* the **Procurement Supervisor** classification for the Department of Administration to remove the reference to the Deputy Bureau Director. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.
- 6) *Modify* the **Ranger** classification for the Department of Natural Resources to prevent new employees from being classified under this classification. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the DPM website is June 16, 2017. This is the only notification BCLR will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Rachel Martin at (608) 266-5165.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the DPM website at <http://doa.wi.gov/Documents/DPM/Document%20Library/alpha1st.xls>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Peter Flood at (608) 266-8149 if you have any questions about information contained in the Alpha List.



Jim Underhill, Director
Bureau of Compensation & Labor Relations

Classification					FLSA		
Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	LTE Code	Job Group	

CREATE

1)	Forensic Program Technician – Advanced	35673	06-14	06	3	N	N	147
	Forensic Program Technician – Lead	35674	06-15	06	3	N	N	147
2)	Park Ranger	65400	05-64	05	4	N	N	247

MODIFY AND REASSIGN PAY RANGE

1)	Forensic Program Technician							
	OLD	35671	06-10	06	3	N	N	147
	NEW	35671	06-12	06	3	N	N	147
	Forensic Program Technician – Senior							
	OLD	35672	06-11	06	3	N	N	147
	NEW	35672	06-13	06	3	N	N	147

MODIFY

3)	Justice Supervisor	06920	81-04	17	2	E	N	003
4)	Licensing/Certification Specialist	53360	12-63	12	2	E	N	112
5)	Procurement Supervisor	10480	81-02	98	1	E	N	002
6)	Ranger	65700	05-63	05	4	N	N	247

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Bureau of Affirmative Action.