Pursuant to s. 230.09, Wis. Stats., the Administrator of the Division of Personnel Management (DPM) has approved the classification plan changes identified in this bulletin. Regardless of the actual notification date, the effective date is August 6, 2017, unless otherwise stated.

1) **Create** the Payroll and Benefits Systems Coordinator-Advanced classification for the Department of Administration to provide for a level within the classification for a technical authority within specific program areas. **Modify** the Payroll and Benefits Systems Coordinator classification series to clarify the progression between levels and entrance into the series language, the definition language, and to add a representative position to restructure the classification series based on operational needs and payroll/benefit system implementation. **Change the FLSA categorization of the Payroll and Benefits Systems Coordinator-Senior** from exempt to non-exempt. **Change the DP Code of the first two levels of the classification series from 99 to 97, change the EEO Code of the first two levels of the series from 2 to 5, and change the job group from 020 to 202.** Necessary reallocations will be processed by the Department of Administration. Questions may be directed to Peter Flood at (608) 266-8149.

2) **Modify** the Insurance Examiner classification series, effective July 23, 2017, for the Office of the Commissioner of Insurance to accurately reflect the duties assigned to these positions as the result of a restructuring within the organization. The necessary reallocations will be processed by the Office of the Commissioner of Insurance. Questions may be directed to Wil Mickelson at (608) 267-5169.

3) **Modify** the Purchasing Agent Management Supervisor classification specification to allow for use by the Department of Natural Resources, and add to and update the representative positions. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.

4) **Change the FLSA Status of Revenue Economist-Confidential** for the Department of Revenue. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.

**Internet Availability:** The target date for the availability of classification specifications from this bulletin on the DPM website is August 11, 2017. This is the only notification BCER will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Rachel Martin at (608) 266-5165.

**Alphabetical Listing of Classifications:** The Alphabetical Listing of Classifications (Alpha List) is also available on the DPM website at http://doa.wi.gov/Documents/DPM/Document%20Library/alphalist.xls. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Peter Flood at (608) 266-8149 if you have any questions about information contained in the Alpha List.
<table>
<thead>
<tr>
<th>Classification</th>
<th>Pay Range</th>
<th>Unit Code</th>
<th>EEO Cat.</th>
<th>FLSA LTE</th>
<th>Job Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Payroll and Benefits Systems Coordinator -- Advanced</td>
<td>21107</td>
<td>81-03</td>
<td>99</td>
<td>2</td>
<td>M</td>
</tr>
</tbody>
</table>

**MODIFY**

2) Insurance Examiner
   - OLD: 02301 07-04 7 2 N N 016
   - NEW: 02301 07-04 7 2 N N 016
   - Insurance Examiner -- Journey
     - OLD: 02302 07-03 7 2 E N 016
     - NEW: 02302 07-03 7 2 E N 016
   - Insurance Examiner -- Senior
     - OLD: 02303 07-03 7 2 E N 016
     - NEW: 02303 07-03 7 2 E N 016
   - Insurance Examiner -- Advanced
     - OLD: 02304 07-02 7 2 E N 016
     - NEW: 02304 07-02 7 2 E N 016
3) Purchasing Agent Management Supervisor
   - 10430 81-02 98 1 E N 002

**MODIFY, CHANGE FLSA, CHANGE DP CODE, CHANGE EEO CODE, CHANGE JOB GROUP**

1) Payroll and Benefits Systems Coordinator
   - OLD: 21105 81-04 99 2 N N 020
   - NEW: 21105 81-04 97 5 N N 202
   - Payroll and Benefits Systems Coordinator -- Senior
     - OLD: 21106 81-03 99 2 E N 020
     - NEW: 21106 81-03 97 5 N N 202

**CHANGE FLSA**

4) Revenue Economist -- Confidential
   - OLD: 54161 81-04 99 2 E N 044
   - NEW: 54161 81-04 99 2 N N 044

**Note:** Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Bureau of Equity and Inclusion.