

State of Wisconsin

## DOA – DIVISION OF PERSONNEL MANAGEMENT

- CLASSIFICATION AND COMPENSATION BULLETIN -

**Date:** October 24, 2022

**Locator No:** DPM-0586-CC/SC

**Subject:** Employee Benefit Plan Policy Advisor personnel management survey

Pursuant to s. 230.09, Wis. Stats., the Administrator of the Division of Personnel Management (DPM) has approved the classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is October 23, 2022**, unless otherwise indicated.

- 1) *Abolish* the **Employee Benefit Plan Policy Advisor** classification series and *create* the **Employee Benefit Program Specialist** classification series as a result of the Employee Benefit Plan and Policy Advisor personnel management survey. Reallocations will be processed by the affected shared services regional office or non-shared services agency for this classification action. Questions may be directed to Rachel Martin at (608) 267-5165.

**Internet Availability:** The target date for the availability of classification specifications from this bulletin on the DPM website is October 28, 2022. This is the only notification BCC will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Peter Flood at (608) 266-8149.

**Alphabetical Listing of Classifications:** The Alphabetical Listing of Classifications (Alpha List) is available on the DPM website. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Any questions should be directed to Peter Flood at (608) 266-8149.



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Rachel C. Martin, Director  
Division of Personnel Management

<b>Classification</b>	<b>Class Code</b>	<b>Pay Range</b>	<b>Unit Code</b>	<b>EEO Cat.</b>	<b>FLSA</b>	<b>FLSA LTE Code</b>	<b>Job Group</b>
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**ABOLISH**

1)	Employee Benefit Plan Policy Advisor – Entry	08611	81-04	99	2	M	N	020
	Employee Benefit Plan Policy Advisor – Advanced	08612	81-03	99	2	E	N	020

**CREATE**

1)	Employee Benefit Program Specialist – Entry	08661	81-04	99	2	N	N	020
	Employee Benefit Program Specialist – Journey	08662	81-04	99	2	N	N	020
	Employee Benefit Program Specialist – Senior	08663	81-03	99	2	E	N	020
	Employee Benefit Program Specialist – Advanced	08664	81-03	99	2	E	N	020