

State of Wisconsin

DOA – DIVISION OF PERSONNEL MANAGEMENT

- CLASSIFICATION AND COMPENSATION BULLETIN -

Date: September 22, 2023

Subject: Miscellaneous Classification Plan Changes

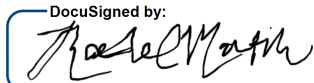
Locator No: DPM-0607-CC/SC

Pursuant to s. 230.09, Wis. Stats., the Administrator of the Division of Personnel Management (DPM) has approved the classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is September 24, 2023**, unless otherwise indicated.

- 1) *Abolish* the **Paralegal Supervisor** classification specification and *create* the **Paralegal – Supervisor** classification series to create a multi-level supervisory classification series to better reflect the needs of the classified service. Reallocations necessary for this classification action will be processed by the affected shared services regional office or non-shared services agency and those entities will provide all required notifications. Questions may be directed to Peter Flood (608) 266-8149.
- 2) *Modify* the **Executive Human Resources Manager** classification specification to include a new allocation for positions within Region 1 at DPM. There are no reallocations for this classification action. Questions may be directed to Rachel Martin (608) 267-5165

Internet Availability: The target date for the availability of classification specifications from this bulletin on the DPM website is September 29, 2023. This is the only notification BCC will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Abby Butson (608) 264-6112.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is available on the DPM website. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Any questions should be directed to Abby Butson (608) 264-6112.

DocuSigned by:

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Rachel C. Martin, Director
Bureau of Classification and Compensation

Classification	Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	FLSA LTE Code	Job Group
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ABOLISH

1) Paralegal -Supervisor
 15020 81-03 17 2 E N 003

CREATE

1) Paralegal -Supervisor
 15021 81-04 17 2 E N 003

1) Paralegal -Supervisor Advanced
 15022 81-03 17 2 E N 003

MODIFY

2) Exec Human Resources Manager
 10990 81-01 19 1 E N 001