

State of Wisconsin

## DOA – DIVISION OF PERSONNEL MANAGEMENT

### - CLASSIFICATION AND COMPENSATION BULLETIN -

**Date:** October 23, 2023

**Locator No:** DPM-0612-CC/SC

**Subject:** Miscellaneous Classification Plan Changes, and Pay Range Reassignments related to the 23-25 Compensation Plan Implementation

Pursuant to s. 230.09, Wis. Stats., the Administrator of the Division of Personnel Management (DPM) has approved the classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is October 22, 2023**, unless otherwise indicated.

**SPECIAL NOTE: For the Pay Range reassignments in this bulletin there is no pay on regrade authorized, except for what would be necessary to bring eligible employees up to the new pay range minimum. Further, and solely for reallocations due to pay range reassignments in this specific bulletin, all reallocations for pay range reassignments in this bulletin shall be processed as a secondary reallocation following the implementation of new pay ranges in the 23-25 Compensation Plan as step #14 of bulletin DPM-0608-CC/PP, Section 5. A.**

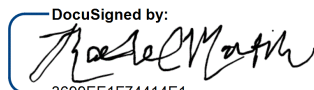
- 1) *Create* the **Resident Care Unit Supervisor** classification for the Department of Health Services to describe positions in the department that supervise a residential unit that were formerly classified within the Institution Unit Supervisor classification and *modify* the **Institution Unit Supervisor** to only include positions that perform security related unit management under, under a unit management concept for a majority of the time. Further, *modify* the **Corrections Program Supervisor** to remove positions that perform security related functions under a unit management concept. Reallocations for this classification action will be processed by DPM Central Office staff. DPM regional offices, or affected agency HR offices, will be responsible for required employee notifications. Questions may be directed to Peter Flood at (608) 266-8149.
- 2) *Create* the **Licensed Practical Nurse – Weekend** classification to implement the provisions of the Compensation Plan. There are no reallocations for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.
- 3) Create the **Correctional Officer – Weekend, Correctional Sergeant – Weekend, Psychiatric Care Technician – Weekend, Psychiatric Care Technician – Advanced – Weekend, Youth Counselor Weekend, and Youth Counselor Advanced – Weekend** classifications to implement the provisions of the Compensation Plan. There are no reallocations for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.
- 4) *Modify* the **Conservation Warden Major** classification specification to add an additional allocation to permit an additional position within the classification specification. There are no reallocations for this classification action. Questions may be directed to Amanda Eischen (608) 266-1729
- 5) *Reassign the pay range* for the **Capital Projects Supervisor; Capital Projects Principal – Management, Capital Projects Specialist – Management, Civil Engineer – Transportation**

**Supervisor, Construction Coordinator Supervisor, Engineer Supervisor, Nuclear Safety Specialist Supervisor, Radiation Safety Specialist Supervisor, Structural Engineer – Transportation Supervisor, and Transportation Specialist Supervisor** classification specification from pay range **81-03** to **81-30**. Reallocations for this classification action will be processed by DPM Central Office staff. DPM regional offices, or affected agency HR offices, will be responsible for required employee notifications. Questions may be directed to Peter Flood at (608) 266-8149.

- 6) *Reassign the pay range* for the **Institution Unit Supervisor** classification from pay range **81-03** to **81-34, effective November 5, 2023**. Reallocations for this classification action will be processed by DPM Central Office staff. DPM regional offices, or affected agency HR offices, will be responsible for required employee notifications. Questions may be directed to Peter Flood at (608) 266-8149.
- 7) *Reassign the pay range* for the **Psychiatric Care Supervisor, Supervising Officer 1, and Youth Supervising Officer 1** classification from pay range **81-04** to **81-33**. Reallocations for this classification action will be processed by DPM Central Office staff. DPM regional offices, or affected agency HR offices, will be responsible for required employee notifications. Questions may be directed to Peter Flood at (608) 266-8149.
- 8) *Reassign the pay range* for the **Supervising Officer-DHS, Supervising Officer 2, and Youth Supervising Officer 2** classification from pay range **81-03** to **81-34**. Reallocations for this classification action will be processed by DPM Central Office staff. DPM regional offices, or affected agency HR offices, will be responsible for required employee notifications. Questions may be directed to Peter Flood at (608) 266-8149.

**Internet Availability:** The target date for the availability of classification specifications from this bulletin on the DPM website is October 27, 2023. This is the only notification BCC will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Abby Butson (608) 264-6112.

**Alphabetical Listing of Classifications:** The Alphabetical Listing of Classifications (Alpha List) is available on the DPM website. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Any questions should be directed to Abby Butson (608) 264-6112.

DocuSigned by:  
  
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Rachel C. Martin, Director  
Bureau of Classification and Compensation

<b>Classification</b>	<b>Class Code</b>	<b>Pay Range</b>	<b>Unit Code</b>	<b>EEO Cat.</b>	<b>FLSA</b>	<b>FLSA LTE Code</b>	<b>Job Group</b>
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**CREATE**

1)	Resident Care Unit Supervisor	49720	81-03	17	2	E	N	007
2)	Licensed Practical Nurse – Weekend	38560	06-05	06	3	N	N	134
3)	Correctional Officer - Weekend	66560	05-31	5	4	N	N	247
	Correctional Sergeant - Weekend	66563	05-32	5	4	N	N	247
	Psychiatric Care Technician - Weekend	66061	05-31	5	4	N	N	134
	Psychiatric Care Technician – Advanced – Weekend	66062	05-32	5	4	N	N	134
	Youth Counselor - Weekend	53700	05-31	5	4	N	N	247
	Youth Counselor Advanced – Weekend	53763	05-32	5	4	N	N	247

**MODIFY**

1)	Institution Unit Supervisor	49780	81-03	17	2	E	N	007
	Corrections Program Supervisor	51520	81-03	17	2	E	N	009
4)	Conservation Warden Major	65060	81-01	19	1	E	N	001

**REASSIGN THE PAY RANGE**

5)	Capital Projects Supervisor							
	Old	26020	81-03	17	2	E	N	005
	New	26020	<b>81-30</b>	17	2	E	N	005
	Capital Projects Principal – Management							
	Old	26040	81-03	18	2	E	N	028
	New	26040	<b>81-30</b>	18	2	E	N	028

Capital Projects Specialist Management								
Old	24840	81-03	18	2	E	N	028	
<b>New</b>	24840	<b>81-30</b>	18	2	E	N	028	
Civil Engineer – Transportation Supervisor								
Old	26520	81-03	17	2	E	N	005	
<b>New</b>	26520	<b>81-30</b>	17	2	E	N	005	
Construction Coordinator Supervisor								
Old	26330	81-03	17	2	E	N	005	
<b>New</b>	26330	<b>81-30</b>	17	2	E	N	005	
Engineer Supervisor								
Old	27020	81-03	98	2	E	N	005	
<b>New</b>	27020	<b>81-30</b>	98	2	E	N	005	
Nuclear Safety Specialist Supervisor								
Old	27780	81-03	17	2	E	N	005	
<b>New</b>	27780	<b>81-30</b>	17	2	E	N	005	
Radiation Safety Specialist Supervisor								
Old	27680	81-03	17	2	E	N	005	
<b>New</b>	27680	<b>81-30</b>	17	2	E	N	005	
Structural Engineer – Transportation Supervisor								
Old	26820	81-03	17	2	E	N	005	
<b>New</b>	26820	<b>81-30</b>	17	2	E	N	005	
Transportation Specialist Supervisor								
Old	25920	81-03	17	2	E	N	005	
<b>New</b>	25920	<b>81-30</b>	17	2	E	N	005	
6)	Institution Unit Supervisor <sup>1</sup>							
	Old	49780	81-03	17	2	E	N	007
	<b>New</b>	49780	<b>81-34</b>	17	2	E	N	007
7)	Psychiatric Care Supervisor							
	Old	66180	81-04	16	4	E	N	009
	<b>New</b>	66180	<b>81-33</b>	16	4	E	N	009
	Supervising Officer 1							
	Old	66581	81-04	16	4	E	N	009
	<b>New</b>	66581	<b>81-33</b>	16	4	E	N	009
	Supervising Youth Counselor 1							
	Old	53881	81-04	16	4	E	N	009
	<b>New</b>	53881	<b>81-33</b>	16	4	E	N	009

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<sup>1</sup> Pay Range Reassignment Effective November 5 ,2023

8)	Supervising Officer – DHS							
	Old	66360	81-03	16	4	E	N	009
	<b>New</b>	66360	<b>81-34</b>	16	4	E	N	009
	Supervising Officer 2							
	Old	66582	81-03	16	4	E	N	009
	<b>New</b>	66582	<b>81-34</b>	16	4	E	N	009
	Supervising Youth Counselor 2							
	Old	53880	81-03	16	4	E	N	009
	<b>New</b>	53880	<b>81-34</b>	16	4	E	N	009