

State of Wisconsin

DOA – DIVISION OF PERSONNEL MANAGEMENT

- CLASSIFICATION AND COMPENSATION BULLETIN –

Date: February 23, 2024

Subject: Miscellaneous Classification Plan Changes

Locator No: DPM-0618-CC/SC

Pursuant to s. 230.09, Wis. Stats., the Administrator of the Division of Personnel Management (DPM) has approved the classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is February 25, 2024**, unless otherwise indicated.

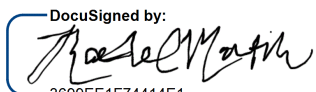
- 1) *Create* the **Agency Organizational Development Officer** based on the need to have a position to oversee and build opportunities related to employee engagement and retention. There are no reallocations for this classification action. Questions may be directed to Rachel Martin at (608) 267-5165.
- 2) *Create* the **Director of the State Employee Engagement and Retention Office**, effective February 11, 2024, to oversee and build opportunities related to employee engagement and retention. There are no reallocations for this classification action. Questions may be directed to Rachel Martin at (608) 267-5165.
- 3) *Modify* the **Fleet Program Officer** classification specification to include major state agencies. There are no reallocations for this classification action. Questions may be directed to Amanda Eischen at (608) 266-1729.
- 4) *Modify* the **Medical Claims Specialist Classification Series** classification specification to update the language in the advanced level. There are no reallocations for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.
- 5) *Change the Job Group* of the **Universal Building Inspector** classification from **011** to **025** due to an error in assignment when this classification was created. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the DPM website is March 1, 2024. This is the only notification BCC will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Abby Butson (608) 264-6112.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is available on the DPM website. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Any questions should be directed to Abby Butson (608) 264-6112.

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DocuSigned by:


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Rachel C. Martin, Director
Bureau of Classification and Compensation

Classification	Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	FLSA LTE Code	Job Group
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CREATE

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|----|--|-------|-------|----|---|---|---|-----|
| 1) | Agency Organizational Development Officer | 09840 | 81-02 | 18 | 2 | E | N | 020 |
| 2) | Director of the State Employee Engagement and Retention Office | 09850 | 81-01 | 19 | 1 | E | N | 001 |

MODIFY

- | | | | | | | | | |
|----|------------------------------------|-------|-------|----|---|---|---|-----|
| 3) | Fleet Program Officer | 06760 | 81-03 | 17 | 2 | E | N | 003 |
| 4) | Medical Claims Specialist | 00151 | 02-11 | 02 | 5 | N | N | 202 |
| | Medical Claims Specialist-Senior | 00152 | 02-13 | 02 | 5 | N | N | 202 |
| | Medical Claims Specialist-Advanced | 00153 | 02-15 | 02 | 5 | N | N | 202 |

CHANGE THE JOB GROUP

- | | | | | | | | | |
|----|------------------------------|-------|-------|---|---|---|---|------------|
| 5) | Universal Building Inspector | | | | | | | |
| | OLD | 72500 | 06-63 | 6 | 4 | N | N | 011 |
| | NEW | 72500 | 06-63 | 6 | 4 | N | N | 025 |