

State of Wisconsin

## DOA – DIVISION OF PERSONNEL MANAGEMENT

– CLASSIFICATION AND COMPENSATION BULLETIN –

**Date:** March 21, 2025

**Subject:** Miscellaneous Classification Plan Changes

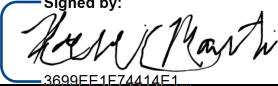
**Locator No:** DPM-0638-CC/SC

Pursuant to s. 230.09, Wis. Stats., the Administrator of the Division of Personnel Management (DPM) has approved the classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is March 23, 2025**, unless otherwise indicated.

- 1) *Modify* the **Communications Officer** to create an allocation pattern specifically for the Wisconsin Elections Commission. There are no reallocations necessary for this classification action. Questions may be directed to Abby Butson (608) 264-6112.
- 2) *Modify* the **Executive Human Resources Manager** classification specification to remove two allocation patterns and the corresponding representative position, restricting this classification solely to enterprise-wide positions. Reallocations necessary for this classification action will be processed by the affected shared services regional office and/or non-shared services agency, as applicable, and those entities will provide all required employee notifications. Questions may be directed to Rachel Martin at (608) 267-5165.
- 3) *Modify* the **Human Resources Manager** classification specification to remove an exclusion that is no longer necessary, and permit positions previously excluded to be reallocated into this classification. Reallocations necessary for this classification action will be processed by the affected shared services regional office and/or non-shared services agency, as applicable, and those entities will provide all required employee notifications. Questions may be directed to Rachel Martin at (608) 267-5165.

**Internet Availability:** The target date for the availability of classification specifications from this bulletin on the DPM website is March 28, 2025. This is the only notification BCC will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Abby Butson (608) 264-6112.

**Alphabetical Listing of Classifications:** The Alphabetical Listing of Classifications (Alpha List) is available on the DPM website. The Alpha List is updated monthly, as needed, after classification plan changes are implemented. The date of the last update is listed at the top of the document. Any questions should be directed to Abby Butson (608) 264-6112.

Signed by:  
  
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Rachel C. Martin, Director  
Bureau of Classification and Compensation

<b>Classification</b>	<b>Class Code</b>	<b>Pay Range</b>	<b>Unit Code</b>	<b>EEO Cat.</b>	<b>FLSA</b>	<b>FLSA LTE Code</b>	<b>Job Group</b>
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**MODIFY**

- 1) Communications Officer  
     12340      81-03      18      2      E      N      003
  
- 2) Executive Human Resources Manager  
     10990      81-01      19      1      E      N      001
  
- 3) Human Resources Manager  
     10890      81-01      19      1      E      N      001