Pursuant to s. 230.09, Wis. Stats., the Secretary of the Department of Employment Relations (DER) has approved the classification plan changes identified on this bulletin. Regardless of the actual notification date, the effective date is October 6, 2002, unless otherwise stated.

1. Abolish the County Forest Administrator classification specification effective October 6, 2002, because the classification is no longer used by the Department of Natural Resources. No manual reallocations will need to be processed to implement this classification action. Questions may be directed to Wil Mickelson at (608) 266-0714.

2. Create the Community Services Advocate classification effective October 6, 2002, to describe a position located within the Department of Agriculture, Trade, and Consumer Protection. The agency will process a manual reallocation to implement this classification action. Questions may be directed to Wil Mickelson at (608) 266-0714.

3. Create the Hemodialysis Technician classification effective September 8, 2002, to identify positions located at the Department of Corrections that perform dialysis treatment functions for patients. The agency will process manual reallocations to implement this classification action. Questions may be directed to Brian Fusie at (608) 266-1418.

4. Create the Program Support Supervisor-DOC classification effective October 6, 2002, to describe positions located exclusively within the Department of Corrections that were previously classified as Program Assistant Supervisor and Program Assistant Supervisor-Advanced. These supervisory positions require a significant amount of knowledge of correctional operations. The agency will process manual reallocations to implement these classification actions and has been delegated authority to implement the new classifications. Questions may be directed to Lecan White at (608) 267-0344.

5. Modify the Horticultural Technician classification specification effective September 8, 2002, for the University of Wisconsin-Madison to identify a new allocation. The University of Wisconsin will process manual reallocations to implement this classification action. Questions may be directed to Brian Fusie at (608) 266-1418.

6. Modify the Human Resources Specialist-Advanced classification specification effective October 6, 2002, to create a new allocation for a compensation coordinator. No reallocations are required. Questions may be directed to Judy Burke at (608) 267-5166.

7. Modify the Natural Resources Program Supervisor and the Natural Resources Program Manager classification specifications effective October 6, 2002, in order to update the representative positions and clarify the allocation language. No reallocations are required. Questions may be directed to Pat Waterman at (608) 266-8149.
8. Modify the **Revenue Supervisor** classification specifications **effective October 6, 2002**, to add allocations for supervisors in the Processing Bureau and Audit Bureau within the Department of Revenue. The agency will process manual reallocations to implement this classification action. Questions may be directed to Wil Mickelson at (608) 266-0714.

**Internet Availability:**

The target date for the availability of classification specifications from this bulletin on the DER Web Page is October 25, 2002. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Pat Waterman at (608) 266-8149.

**Alphabetical Listing of Classifications:**

The Alphabetical Listing of Classifications (Alpha List) is also available on the DER Web Page at [http://der.state.wi.us/static/dmrs.htm](http://der.state.wi.us/static/dmrs.htm). The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the extracted document. Please contact Judy Burke at (608) 267-5166 if you have any questions about information contained in the Alpha List. Contact Pat Waterman at (608) 266-8149 if you are having problems downloading and running the file.

**Contact Points:**

Questions may also be directed to the appropriate analyst at the DER Fax number (608) 267-1020 or by e-mail at (using the analyst’s name) firstname.lastname@der.state.wi.us.

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Michael R. Soehner, Administrator
Division of Merit Recruitment and Selection

PLW
### ABOLISH

1) County Forest Administrator  
55160  15-01  15  2  E  N  055  079

### CREATE

2) Community Services Advocate  
07300  07-14  07  2  E  N  019  026

3) Hemodialysis Technician  
35500  06-13  06  3  N  N  134  208

4) Program Support Supervisor-DOC  
16520  81-04  16  5  E  N  187  313

### MODIFY

5) Horticultural Technician  
35640  06-12  06  3  N  N  134  077

6) Human Resources Specialist-Advanced  
10804  81-03  99  2  E  N  020  027

7) Natural Resources Program Supervisor  
56000  81-03  17  2  E  N  055  079
   Natural Resources Program Manager  
56830  81-02  98  2  E  N  019  026

8) Revenue Supervisor  
01920  81-04  16  5  E  N  019  026

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**Note:** Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.

**Effective Dates:**  
Nos. 3, 5: September 8, 2002  
Nos. 1, 2, 4, 6-8: October 6, 2002