

State of Wisconsin

OFFICE OF STATE EMPLOYMENT RELATIONS

- DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN -

Date: May 15, 2005

Subject: Miscellaneous Classification Plan Changes

Locator No: OSER-0063-MRS/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the classification plan changes identified on this bulletin. Regardless of the actual notification date, the **effective date is May 15, 2005**, unless otherwise stated.

- 1) *Modify* the **Deputy Administrator, Department of Health and Family Services** classification specification, **effective May 15, 2005** to reflect positions allocated to this classification based on the department reorganization. No reallocation notices are necessary for this action. Questions may be directed to Diane Siegler at (608) 267-0408.
- 2) *Modify* the **DOT Manager** classification specification, **effective May 29, 2005**, as a result of the department reorganization. The allocation for the Director of Infrastructure Security will be moved to the DOT Officer classification specification based on a change in the reporting relationship of that position. The affected agency will process the reallocation notice. Questions may be directed to Kris Chilsen at (608) 266-7569.
- 3) *Modify* the **DOT Officer** classification specification, and *change* the DP Unit Code/CIC Code, **effective May 29, 2005**, to reflect modification to the allocations in this classification specification. One allocation will be eliminated, two combined and one added as a result of the DOT reorganization. The DP Unit Code and CIC Code will also be changed to correctly reflect the coding structure associated with staff and management. The affected agency will process the reallocation notice. Questions may be directed to Kris Chilsen at (608) 266-7569.
- 4) *Modify* the **Health Care Financing Manager** classification specification, **effective May 15, 2005**, to remove the reference of Deputy Administrator, Division of Health Care Financing because that position is classified as a Deputy Administrator in the department. The affected agency will process the necessary reallocation notices. Questions may be directed to Diane Siegler at (608) 267-0408.
- 5) *Modify* the **Recreation Leader (A,B)** classification specification, **effective May 15, 2005**, to reflect the modification of the description of work performed within the Department of Corrections. No reallocation notices are necessary for this action. Questions may be directed to Tammy Haack at (608) 266-8232.
- 6) *Modify* the **Revenue Agent** classification series specification, **effective May 15, 2005** to reflect modifications to duties performed under the allocations at the revenue agent and revenue agent 3 levels within the department. No reallocation notices are necessary for this action. Questions may be directed to Tammy Haack at (608) 266-8232.

Internet Availability:

The target date for the availability of classification specifications from this bulletin on the OSER Web Page is **May 31, 2005**. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Debra Bower at (608) 267-5162

Alphabetical Listing of Classifications:

The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER Web Page at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Debra Bower at (608) 267-5162 if you have any questions about information contained in the Alpha List.

Contact Points:

Questions may also be directed to the appropriate analyst at the OSER Fax number (608) 267-1000 or by e-mail at (using the analyst's name) firstname.lastname@oser.state.wi.us.

Patricia M. Almond, Administrator
Division of Merit Recruitment and Selection

Classification	Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
	Code	Range	Code	Cat.		LTE Code	Group	Code

MODIFY

1)	Deputy Administrator, Department of Health and Family Services	49420	81-01	19	1	E	N	001	005
2)	DOT Manager	24050	81-01	19	1	E	N	001	022
4)	Health Care Financing Manager	03750	81-01	19	1	E	N	001	005
5)	Recreation Leader (A,B)	39561	12-04	12	5	N	N	112	175
		39562	12-05	12	5	N	N	112	175
6)	Revenue Agent	67571	07-04	07	4	N	N	016	023
	Revenue Agent 3	67572	07-03	07	4	N	N	016	023

Classification	Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
	Code	Range	Code	Cat.		LTE Code	Group	Code

MODIFY and CHANGE DP UNIT CODE/CIC CODE

3)	DOT Officer								
OLD		07840	81-02	98	2	E	N	003	036
NEW		07840	81-02	18	2	E	N	003	022

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.

Effective Date Items 1, 4 - 6: May 15, 2005
Items 2-3: May 29, 2005