

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

Date: June 10, 2007

Subject: Miscellaneous Classification Plan Changes

Locator No: OSER-0165-MRS/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, **the effective date is June 10, 2007**, unless otherwise stated.

- 1) *Modify* the **Deputy Institution Superintendent** classification specification, **effective June 10, 2007**, to clarify duties performed by the positions. No reallocation notices are necessary for this action. Questions may be directed to Stephen Hermosillo at (608) 266-0714.
- 2) *Modify* the **Field Services Director** classification specification, **effective June 10, 2007**, to allow for expanded use in the Department of Agriculture, Trade & Consumer Protection; specifically, a position in the Division of Animal Health was developed as part of a division reorganization to oversee its field inspection services. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 3) *Modify* the **Financial Specialist-Confidential** classification specification, **effective June 10, 2007**, to remove the representative positions. No reallocation notices are necessary for this action. Questions may be directed to Stephen Hermosillo at (608) 266-0714.
- 4) *Modify* the **Institution Superintendent** classification specification, **effective June 10, 2007**, to add positions located at the Department of Corrections and to update the organizational structure and duties performed by Department of Health and Family Services positions. No reallocation notices are necessary for this action. Questions may be directed to Stephen Hermosillo at (608) 266-0714.
- 5) *Modify* the **Veterinary Program Manager** classification specification, **effective June 10, 2007**, to make the special job requirements for Department of Agriculture, Trade and Consumer Protection Veterinary Program Managers consistent among the positions. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 6) *Pay Range Reassignment* of **UW Agriculture Supervisor** classification, **effective April 15, 2007**, to remedy the situation where positions supervised were at a higher pay range. The affected agency will process all necessary reallocation notices for this action. Questions may be directed to Dean Paynter at (608) 266-1014.
- 7) Publish notice, on behalf of the University of Wisconsin Hospital and Clinics (UWHC), of the abolishment, creation and/or modification of the classification structure for positions employed by the UWHC Board, as negotiated between the UWHC and the Wisconsin State Employees Union. Use of these classifications is limited exclusively to the UWHC and the specifications will not be posted on the Office of State Employment Relations Web Page, although the titles will appear in a section of the Alphabetical Listing of Classifications devoted exclusively to UWHC classification listings. Questions regarding the coding structure, pay range assignment or affected positions may be directed to Thom Weiss at 261-1724 or via e-mail at tweiss@uwhealth.org.
 - a) Effective **April 16, 2007**, clarify wording within the classification specification of **UWHC Surgical Materials Coordinator**.

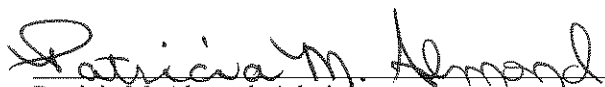
- b) Effective **May 14, 2007**, eliminate the **Emergency Services Technician – Associate**, Job Code 9874. The classification specification will be updated to reflect Emergency Services Technician – Objective as the entry level in the series.
- c) Effective **June 1, 2007**, create the classification series:
1. UWHC Image Management Service Assistant – Associate – Pay Grade F
 2. UWHC Image Management Services Assistant – Objective – Pay Grade H
 3. UWHC Image Management Services Assistant – Senior – Pay Grade I

Internet Availability:

The target date for the availability of classification specifications from this bulletin on the OSER website is June 11, 2007. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Debra Bower at (608) 267-5162.

Alphabetical Listing of Classifications:

The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER Web Page at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Debra Bower at (608) 267-5162 if you have any questions about information contained in the Alpha List.



Patricia M. Almond, Administrator
Division of Merit Recruitment and Selection

Classification	Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	FLSA	Job Group	CIC Code
						LTE Code		

MODIFY

1)	Deputy Institution Superintendent	50040	81-01	19	1	E	N	001	370
2)	Field Services Director	70490	81-02	18	1	E	N	003	002
3)	Financial Specialist-Confidential	00310	81-05	97	6	N	N	202	512
4)	Institution Superintendent	50090	81-01	19	1	E	N	001	002
5)	Veterinary Program Manager	33640	81-02	98	1	E	N	001	325

PAY RANGE REASSIGNMENT

6)	UW Agriculture Supervisor	90020	81-05						
OLD									
NEW			81-04						

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.

Effective Date Items 1-5: June 10, 2007
Effective Date Item 6: April 15, 2007
Effective Date Item 7: As indicated