

# OFFICE OF STATE EMPLOYMENT RELATIONS

## DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

**Date:** July 6, 2008

**Subject:** Miscellaneous Classification Plan Changes

**Locator No:** OSER-0198-MRS/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is July 6, 2008**, unless otherwise stated.

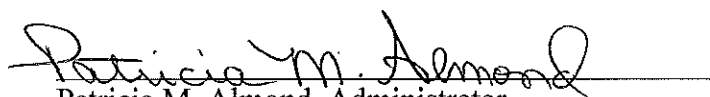
1. *Abolish* the **Administrator, Division of Taxpayer Services** classification, **effective July 6, 2008**, and *Create* the **Administrator, Division of Technology Services** classification, as a result of a reorganization within the Department of Revenue. The affected agency will process any necessary reallocation notices for this action. Questions may be directed to Jacquelyn Koeller at (608) 266-0712.
2. *Create* the **DCF Manager** classification, **effective July 6, 2008**, to describe the work being done by the Senior Managers in the new Department of Children and Families. The affected agency will process any necessary reallocation notices for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
3. *Create* the **Payroll and Benefits Program Officer** classification, **effective July 6, 2008**, to describe management level positions that supervise and oversee payroll and benefit operations for major state agencies. Affected agencies will process any necessary reallocation notices for this action. Questions may be directed to Stephen Hermosillo at (608) 266-0714.

### **Internet Availability:**

The target date for the availability of classification specifications from this bulletin on the OSER website is July 7, 2008. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Debra Bower at (608) 267-5162.

### **Alphabetical Listing of Classifications:**

The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Debra Bower at (608) 267-5162 if you have any questions about information contained in the Alpha List.

  
Patricia M. Almond, Administrator  
Division of Merit Recruitment and Selection

Classification					FLSA			
Class	Pay	Unit	EEO		LTE	Job	CIC	
Code	Range	Code	Cat.	FLSA	Code	Group	Code	

**ABOLISH**

1) Administrator, Division of Taxpayer Services  
     09050      81-01      19      01      E      N      001      002

**CREATE**

1) Administrator, Division of Technology Services  
     09040      81-01      19      01      E      N      001      002

2) DCF Manager  
     06100      81-01      19      01      E      N      001      042

3) Payroll and Benefits Program Officer  
     21140      81-02      99      02      E      N      020      062

**Note:** Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.