

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

Date: November 9, 2008

Subject: Miscellaneous Classification Plan Changes

Locator No: OSER-0231-MRS/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is November 9, 2008**, unless otherwise stated.

- 1) *DP Unit Change* for the Program & Policy Supervisor and Urban & Regional Planner Supervisor classifications, **effective November 9, 2008**. The unit code should be 17 designating supervisory positions. No reallocation notices are necessary for this action. Questions may be directed to Jacquelyn Koeller at (608) 266-0712.
- 2) *Modify the Agricultural Marketing Consultant* classification series specification, **effective November 9, 2008**, to reflect programmatic changes and to better articulate distinctions in work between the Senior and Advanced levels. The international work factor was eliminated as the primary criteria for placement of a position at the Advanced level. In addition, the restriction of use to the Department of Agriculture, Trade & Consumer Protection was eliminated, allowing other agencies the ability to use the class specification as appropriate. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 3) *Modify the Chief, Regulatory & Technical Services* classification specification, **effective November 9, 2008**, to identify a new management program area in the Department of Agriculture, Trade & Consumer Protection's Division of Food Safety, as well as to remove the requirement that positions be both supervisory and management to be classified in this specification. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 4) *Modify the DNA Analyst* classification series specification, **effective November 9, 2008**, to add an allocation at the Senior level for the new DNA Team Leader position in the Department of Justice Crime Lab. The Department of Justice will process any necessary reallocation notices for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 5) *Modify the Food Production Assistant* classification specification, **effective November 9, 2008**, to add an allocation for UW Madison. The University of Wisconsin will process any necessary reallocation notices for this action. Questions may be directed to Dean Paynter at (608) 266-1014.
- 6) *Modify the Food Service Assistant 4* classification, **effective November 9, 2008**, to remove an allocation for display cookery. The University of Wisconsin will process any necessary reallocation notices for this action. Questions may be directed to Dean Paynter at (608) 266-1014.
- 7) *Modify the Preservation Architect* classification series specification, **effective November 9, 2008**, to include the federal qualifications required for allocations funded through federal grants. No reallocation notices are necessary for this action. Questions may be directed to Kathy Lemkuhl Pedersen at (608) 266-8434.
- 8) *Modify the Regulatory Specialist* classification series specification, **effective November 9, 2008**, as a result of creating the Department of Children and Families and the movement of some functions to that department, and the renaming of and reorganization of the Department of Health and Family Services to the Department of Health Services. Also, the modification allows use of the class specification by any agency that may have or need to develop positions that meet the Regulatory Specialist definition and are

not a better fit in another compliance or enforcement job title. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.

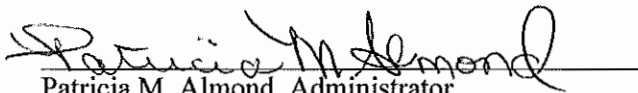
- 9) *Pay Range Reassignment* of **Public Health Sanitarian Supervisor** classification, **effective November 9, 2008**, due to reallocation of the Department of Health Services, Division of Public Health Section Chiefs. The Department of Health Services will process any necessary reallocation notices for this action. Questions may be directed to Dean Paynter at (608) 266-1014.

Internet Availability:

The target date for the availability of classification specifications from this bulletin on the OSER website is November 10, 2008. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Debra Bower at (608) 267-5162.

Alphabetical Listing of Classifications:

The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Debra Bower at (608) 267-5162 if you have any questions about information contained in the Alpha List.


Patricia M. Almond, Administrator
Division of Merit Recruitment and Selection

Classification	Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	FLSA		CIC Code
						LTE Code	Job Group	

DP UNIT CODE CHANGE

- 1) Program & Policy Supervisor

OLD	09520		99					
NEW			17					

- Urban & Regional Planner Supervisor

OLD	24920		99					
NEW			17					

MODIFY

- 2) Agricultural Marketing Consultant

	71261	15-24	15	2	N	N	044	181
	Agricultural Marketing Consultant - Senior							
	71262	15-03	15	2	E	N	044	181
	Agricultural Marketing Consultant - Advanced							
	71263	15-03	15	2	E	N	044	181

- 3) Chief, Regulatory & Technical Services

	71040	81-02	98	1	E	N	003	043
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4)	DNA Analyst								
	42201	15-24	15	2	N	N	049	161	
	DNA Analyst – Senior								
	42202	15-03	15	2	E	N	049	161	
	DNA Analyst – Advanced								
	42203	15-03	15	2	E	N	049	161	
5)	Food Production Assistant								
	84800	03-12	03	8	N	N	253	402	
6)	Food Service Assistant 4								
	84804	03-11	03	8	N	N	253	405	
7)	Preservation Architect								
	26161	14-46	14	2	E	N	028	130	
	Preservation Architect – Senior								
	26162	14-47	14	2	E	N	028	130	
	Preservation Architect – Advanced								
	26163	14-48	14	2	E	N	028	130	
8)	Regulatory Specialist								
	04561	07-04	07	2	N	N	019	056	
	Regulatory Specialist – Senior								
	04562	07-03	07	2	E	N	019	056	

PAY RANGE REASSIGNMENT

9)	Public Health Sanitarian Supervisor								
OLD	72320	81-03							
NEW		81-02							

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.