

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF COMPENSATION AND LABOR RELATIONS BULLETIN

Date: December 5, 2010

Subject: Miscellaneous Classification Plan Changes

Locator No: OSER-0275-CLR/SC

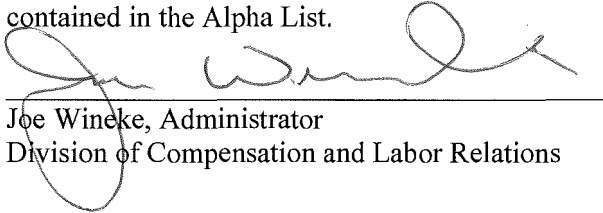
Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is December 5, 2010**, unless otherwise stated.

- 1) *Abolish* the **Revenue Customer Service Representative - Advanced** and *modify* the **Revenue Customer Service Representative – Entry, Developmental, and Objective** classifications **effective December 5, 2010** as a result of a reorganization of the Department of Revenue's Customer Service Bureau which includes the elimination of the vacant advanced leadworker level. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 2) *Modify* the **Administrative Program Management Supervisor** classification specification **effective December 5, 2010** to include an additional representative position of UW Service Center Operations Manager. No reallocation notices are necessary for this action. Questions may be directed to Scott DuBenske at (608) 266-2705.
- 3) *Modify* the **Crime Laboratory Director** classification specification **effective December 5, 2010** to reflect changes in the management structure of the Wisconsin Crime Laboratory System. No reallocation notices are necessary for this action. Questions may be directed to Scott DuBenske at (608) 266-2705.
- 4) *Modify* the **Justice Program Chief** classification specification **effective December 5, 2010** to reflect changes in the management structure of the Wisconsin Crime Laboratory System. The Department of Justice will process all necessary reallocation notices. Questions may be directed to Scott DuBenske at (608) 266-2705.
- 5) *Modify* the **Operations Office Director** classification specification **effective December 5, 2010** to include positions in the Department of Children and Families. No reallocation notices are necessary for this action. Questions may be directed to Scott DuBenske at (608) 266-2705.
- 6) *Modify* the **Revenue Program Supervisor** classification specification **effective December 5, 2010** to rename and modify the third allocation for the Department of Revenue. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 7) *Modify* the **Revenue Supervisor** classification specification **effective December 5, 2010** to remove allocations and to update the definition statement for the Department of Revenue. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 8) *Modify* the **Sign Language Interpreter** classification specification **effective December 5, 2010** to include licensure requirements under the 2009 Wisconsin Act 360 (2009 Senate Bill 389). No reallocation notices are necessary for this action. Questions may be directed to Scott DuBenske at (608) 266-2705.
- 9) *Modify* the **State Patrol Major** classification specification **effective December 5, 2010** to add an additional position of the Director of the Bureau of Communication which was moved from the DOT Manager specification. No reallocation notices are necessary for this action. Questions may be directed to Scott DuBenske at (608) 266-2705.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the OSER website is December 19, 2010. This is the only notification DCLR will be providing, so please share

this information with appropriate agency staff. Any questions should be directed to Randy Peltier at (608) 266-9602.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Randy Peltier at (608) 266-9602 if you have any questions about information contained in the Alpha List.



Joe Wineke, Administrator
Division of Compensation and Labor Relations

Classification	Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
	Code	Range	Code	Cat.	FLSA	LTE Code	Group	Code

ABOLISH

1) Revenue Customer Service Representative - Advanced
12104 02-13 02 5 N N 187 524

MODIFY

2) Administrative Program Management Supervisor
54130 81-02 98 2 E N 003 010

3) Crime Laboratory Director
67240 81-01 19 1 E N 001 172

4) Justice Program Chief
06930 81-02 98 2 E N 019 371

5) Operations Office Director
06430 81-02 98 2 E N 003 035

1) Revenue Customer Service Representative – Entry, Developmental, Objective
12101 02-10 02 6 N N 200 524
12102 02-11 02 6 N N 200 524
12103 02-12 02 5 N N 187 524

6) Revenue Program Supervisor
01520 81-03 17 2 E N 016 500

7) Revenue Supervisor
01920 81-04 16 5 E N 019 093

8) Sign Language Interpreter
08000 07-03 07 2 N N 019 286

9) State Patrol Major
65950 81-01 19 1 E N 001 371

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action & Workforce Planning.