

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

Date: November 2, 2014

Subject: Miscellaneous Classification Plan Changes

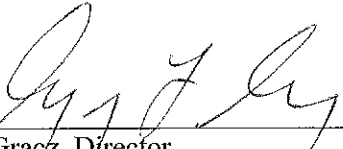
Locator No: OSER-0382-MRS/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is November 2, 2014**, unless otherwise stated.

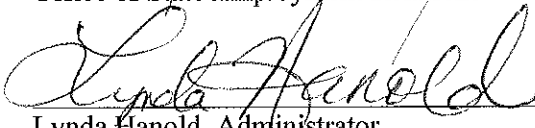
- 1) *Abolish* the **Unemployment Benefit Analyst** classification series to remove the numbered levels and *create* the **Unemployment Benefit Analyst** classification series to retitle the levels for the Department of Workforce Development as part of the broadbanding of this classification and to update the exclusion language. Necessary reallocations for this classification action will be processed by the Department of Workforce Development. Questions may be directed to Peter Flood (608) 266-8149.
- 2) *Abolish* the **Unemployment Benefit Specialist** classification series to remove the numbered levels and *create* the **Unemployment Benefit Specialist** classification series to retitle the levels for the Department of Workforce Development as part of the broadbanding of this classification and to update the exclusion language. Necessary reallocations for this classification action will be processed by the Department of Workforce Development. Questions may be directed to Peter Flood (608) 266-8149.
- 3) *Abolish* the **Unemployment Insurance Collections Specialist-Entry** classification and *create* the **Unemployment Insurance Specialist** classification to retitle the level. *Modify* the **Unemployment Insurance Collections Specialist** classification series for the Department of Workforce Development to add representative positions at the Advanced level and *reassign the pay range* as a part of the broadbanding of this classification. Necessary reallocations for this classification action will be processed by the Department of Workforce Development. Questions may be directed to Peter Flood at (608) 266-8149.
- 4) *Abolish* the **Unemployment Tax and Accounting Specialist-Entry** classification and *create* the **Unemployment Tax and Accounting Specialist** classification to retitle the level. *Modify* the **Unemployment Tax and Accounting Specialist** classification series for the Department of Workforce Development to add representative positions at the Advanced level and update the progression language. *Reassign the pay range* as a part of the broadbanding of this classification. Necessary reallocations for this classification action will be processed by the Department of Workforce Development. Questions may be directed to Peter Flood at (608) 266-8149.
- 5) *Modify* the **Budget and Policy Analyst – Division** classification series to clarify that the intent of the Note and the Exception to the Note in the Inclusions Section was to apply to either level of this series. There are no reallocation notices necessary for this classification action. Questions may be directed to Chelsea Daley at (608) 267-5165.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the OSER website is November 7, 2014. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Peter Flood at (608) 266-8149.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Peter Flood at (608) 266-8149 if you have any questions about information contained in the Alpha List.



Greg L. Gracz, Director
Office of State Employment Relations



Lynda Hanold, Administrator
Division of Merit Recruitment and Selection
Office of State Employment Relations

Classification					FLSA	Job
Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	LTE Code	Group

ABOLISH

1)	Unemployment Benefit Analyst 2	48702	12-08	12	2	N	N	226
	Unemployment Benefit Analyst 3	48703	12-09	12	2	E	N	226
	Unemployment Benefit Analyst 4	48704	12-10	12	2	E	N	226
2)	Unemployment Benefit Specialist 1	48401	12-05	12	2	M	N	226
	Unemployment Benefit Specialist 2	48402	12-06	12	2	M	N	226
	Unemployment Benefit Specialist 3	48403	12-07	12	2	M	N	226
	Unemployment Benefit Specialist 4	48404	12-08	12	2	M	N	226
3)	Unemployment Insurance Collection Specialist-Entry	48461	12-04	12	2	N	N	226
4)	Unemployment Tax and Accounting Specialist-Entry	48071	12-04	12	2	N	N	226

CREATE

1)	Unemployment Benefit Analyst	48761	12-63	12	2	N	N	226
	Unemployment Benefit Analyst-Senior	48762	12-63	12	2	E	N	226
	Unemployment Benefit Analyst-Advanced	48763	12-63	12	2	E	N	226
2)	Unemployment Benefit Specialist	48501	12-64	12	2	M	N	226
	Unemployment Benefit Specialist-Intermediate	48502	12-64	12	2	M	N	226
	Unemployment Benefit Specialist-Senior	48503	12-63	12	2	M	N	226
	Unemployment Benefit Specialist-Advanced	48504	12-63	12	2	M	N	226
3)	Unemployment Insurance Collection Specialist	48465	12-64	12	2	N	N	226
4)	Unemployment Tax and Accounting Specialist	48075	12-64	12	2	N	N	226

MODIFY AND REASSIGN PAY RANGE

4)	Unemployment Insurance Collection Specialist-Intermediate							
	OLD	48462	12-05	12	2	N	N	226
	NEW	48462	12-64	12	2	N	N	226
	Unemployment Insurance Collection Specialist-Senior							
	OLD	48463	12-06	12	2	N	N	226
	NEW	48463	12-64	12	2	N	N	226
	Unemployment Insurance Collection Specialist-Advanced							
	OLD	48464	12-07	12	2	E	N	226
	NEW	48464	12-63	12	2	E	N	226
5)	Unemployment Tax and Accounting Specialist-Intermediate							
	OLD	48072	12-05	12	2	N	N	226
	NEW	48072	12-64	12	2	N	N	226
	Unemployment Tax and Accounting Specialist-Senior							
	OLD	48073	12-06	12	2	N	N	226
	NEW	48073	12-64	12	2	N	N	226
	Unemployment Tax and Accounting Specialist-Adv							
	OLD	48074	12-07	12	2	E	N	226
	NEW	48074	12-63	12	2	E	N	226

MODIFY

5)	Budget and Policy Analyst Division							
		09710	81-04	99	2	M	N	016
	Budget and Policy Analyst-Division-Advanced							
		09210	81-03	99	2	E	N	016

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.