

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF COMPENSATION AND LABOR RELATIONS

Date: December 14, 2014

Subject: Miscellaneous Classification Plan Changes

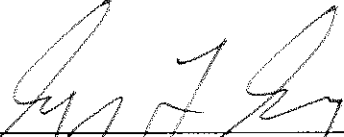
Locator No: OSER-0384-CC/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is December 14, 2014**, unless otherwise stated.

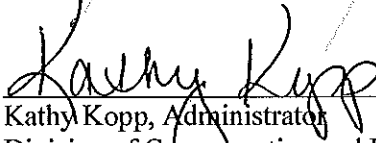
- 1) *Abolish* the **Auditor-Senior (DHFS)** classification as the need for this specific position at DHS, for which this classification was created, no longer exists due to a number of DHS organizational changes, including the creation of an Internal Audit Section Chief position. Necessary reallocations for this classification action will be processed by the affected agencies. Questions may be directed to Dianna McNall (608) 266-8232.
- 2) *Abolish* the **CADD Specialist-Advanced 1** and **CADD Specialist-Advanced 2** classifications and *create* the **CADD Specialist-Advanced** classification in order to collapse the advanced CADD specialists into a single level. Necessary reallocations for this classification action will be processed by the affected agencies. Questions may be directed to Peter Flood (608) 266-8149.
- 3) *Abolish* the **DVA Commandant NTE ESG 2** unclassified title as this title is no longer being utilized. There are no reallocation notices necessary for this classification action. Questions may be directed to Dianna McNall (608) 266-8232.
- 4) *Modify* the **Food Safety Supervisor** classification for the Department of Agriculture, Trade and Consumer Protection to add an allocation for positions that will perform Milk/Lab certification program Management and other technical duties. There are no reallocation notices necessary for this classification action. Questions may be directed to Dianna McNall (608) 266-8232.
- 5) *Modify* the **Risk Management Manager** classification to include UW-Milwaukee as a major university setting, to clarify that these positions must meet the definition of management and to update the representative positions. There are no reallocation notices necessary for this classification action. Questions may be directed to Chelsea Daley at (608) 267-5165.
- 6) *Modify* the **Program and Policy Analyst** classification series to clarify the level of supervision at the Program and Policy Analyst level is close progressing to general and to update the Department of Corrections and the Department of Health Services representative positions. There are no reallocation notices necessary for this classification action. Questions may be directed to Chelsea Daley at (608) 267-5165.
- 7) *Change EEO Code* for **Paralegal-Advanced** and **Paralegal-Confidential** classifications to correct an incorrect assignment on the alphalist and to align them with the classification specification language. Questions may be directed to Peter Flood (608) 266-8149.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the OSER website is December 19, 2014. This is the only notification DCLR will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Peter Flood at (608) 266-8149.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Peter Flood at (608) 266-8149 if you have any questions about information contained in the Alpha List.



Greg L. Gracz, Director
Office of State Employment Relations



Kathy Kopp, Administrator
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Office of State Employment Relations

Classification		Pay Range	Unit Code	EEO Cat.	FLSA	FLSA	
Class Code	LTE Code					Job Group	

ABOLISH

1)	Auditor-Senior (DHFS)							
	00700	07-02	07	2	E	N	016	
2)	CADD Specialist-Advanced 1							
	25203	14-14	14	3	E	N	185	
	CADD Specialist-Advanced 2							
	25204	14-13	14	3	E	N	185	
3)	DVA Commandant NTE ESG 2							
	98350	90-00	00	1	E	E	900	

CREATE

2)	CADD Specialist-Advanced							
	25205	14-13	14	3	E	N	185	

MODIFY

4)	Food Safety Supervisor							
	70380	81-03	16	2	E	N	010	
5)	Risk Management Manager							
	04380	81-02	98	1	E	N	002	
6)	Program and Policy Analyst							
	09471	07-04	07	2	M	N	044	
	Program and Policy Analyst-Adv							
	09472	07-03	07	2	E	N	044	

CHANGE EEO CODE

7)	Paralegal-Advanced							
	OLD 15002	07-03	7	5	M	N	195	
	NEW 15002	07-03	7	2	M	N	195	
	Paralegal-Confidential							
	OLD 15010	81-04	99	5	M	N	195	
	NEW 15010	81-04	99	2	M	N	195	

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.