Pursuant to s. 230.09, Wis. Stats., the Secretary of the Department of Employment Relations (DER) has approved the classification plan changes identified on this bulletin. Regardless of the actual notification date, the **effective date is June 15, 2003**, unless otherwise stated.

1. **Abolish** the Badger Challenge Counselor LTE classification **effective June 15, 2003**, as it is no longer needed. Reallocation notices are not required for this action. Questions may be directed to Judy Burke at (608) 267-5166.

2. **Abolish** the Badger Challenge Deputy Director LTE classification **effective June 15, 2003**, as it is no longer needed. Reallocation notices are not required for this action. Questions may be directed to Judy Burke at (608) 267-5166.

3. **Abolish** the Badger Challenge Program Coordinator LTE classification **effective June 15, 2003**, as it is no longer needed. Reallocation notices are not required for this action. Questions may be directed to Judy Burke at (608) 267-5166.

4. **Abolish** the Badger Challenge Program Manager classification **effective June 15, 2003**, as it is no longer needed. Reallocation notices are not required for this action. Questions may be directed to Judy Burke at (608) 267-5166.

5. **Abolish** the Laborer-Helper LTE classification **effective June 15, 2003**, as it is no longer needed. Reallocation notices are not required for this action. Questions may be directed to Judy Burke at (608) 267-5166.

6. **Create** the Corrections Communications Supervisor classification **effective June 15, 2003**, to identify the supervisory positions at the Department of Corrections, Division of Community Corrections, Electronic Monitoring Center that were previously classified as Program Support Supervisor-DOC. The agency will process manual reallocations to implement this classification action. Questions may be directed to Kris Chilsen at (608) 266-7569.

7. **Create** the DHFS Youth Policy Director classification **effective June 15, 2003**, to describe the single career executive position within the Department of Health and Family Services, Division of Public Health, responsible for leading strategic planning and policy initiatives to upgrade mental health and development and lifestyle decision-making for youth. No reallocation notices are required, as the position is currently vacant. Questions may be directed to Leean White at (608) 267-0344.
8. Create the **Military Affairs Security Guard Supervisor** classification **effective June 15, 2003**, at the request of the Department of Military Affairs in order to describe positions located at the Department of Military Affairs that supervise Military Affairs Security Guards. The agency will process manual reallocations to implement this classification action. Questions may be directed to Kris Chilsen at (608) 266-7569.

9. **Modify** the **Health Care Financing Manager** classification specification **effective June 15, 2003**, to include an allocation describing the Associate Administrator positions created at the Department of Health and Family Services. The DH&FS will process reallocation notices for this classification action. Questions may be directed to Judy Burke at (608) 267-5166.

10. **Modify** the **Human Services Manager** classification specification **effective June 15, 2003**, to include the Associate Administrator position created as a result of the reorganization at the Department of Health and Family Services creating the Division of Disability and Elder Services. The DH&FS will process reallocation notices for this classification action. Questions may be directed to Judy Burke at (608) 267-5166.

11. **Reassign the pay band for** the **IS Professional-Senior Confidential** classification **effective June 1, 2003**, to accommodate the elimination of pay schedule 70 in the Compensation Plan. Reallocation notices will be automated by DOA Central Payroll and UW Processing Center. Questions may be directed to Judy Burke at (608) 267-5166.

12. **Reassign the pay band for** the **IS Supervisor 1** classification **effective June 1, 2003**, to accommodate the elimination of pay schedule 70 in the Compensation Plan. Reallocation notices will be automated by DOA Central Payroll and UW Processing Center. Questions may be directed to Judy Burke at (608) 267-5166.

13. **Correct the error**: Bulletin MRS-SC-161 identified incorrect titles for the **Employment and Training Analyst** classification series **effective May 18, 2003**. The corrected information follows below. The Department of Workforce Development will process manual reallocation forms to correct this error. Questions may be directed to Judy Burke at (608) 267-5166.

14. **Correct the error**: Bulletin MRS-SC-158 identified incorrect FLSA codes for **Revenue Auditor 3-6** and **Revenue Agent 4**. These classifications were identified as nonexempt when they should have been identified as exempt. These administrative errors are now corrected with publication of this bulletin. The Alphabetical Listing of Classifications identified the correct FLSA status codes for these classifications. No further action needs to be taken. Questions may be directed to Wil Mickelson at (608) 266-0714.

**Internet Availability:**

The target date for the availability of classification specifications from this bulletin on the DER Web Page is June 30, 2003. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Jan Monica Mason at (608) 267-2156.
Alphabetical Listing of Classifications:
The Alphabetical Listing of Classifications (Alpha List) is also available on the DER Web Page at http://der.state.wi.us/home/alphalst.xls. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Judy Burke at (608) 267-5166 if you have any questions about information contained in the Alpha List.

Contact Points:
Questions may also be directed to the appropriate analyst at the DER Fax number (608) 267-2411 or by e-mail at (using the analyst’s name) firstname.lastname@der.state.wi.us.

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<th>Unit Code</th>
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<th>LTE Code</th>
<th>Job Group</th>
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Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.

Effective Date:
- No. 1-12: June 15, 2003
- No. 13: June 1, 2003
- No. 14: May 18, 2003