

State of Wisconsin

OFFICE OF STATE EMPLOYMENT RELATIONS

- DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN -

Date: February 6, 2005

Subject: Miscellaneous Classification Plan Changes

Locator No: OSER-0058-MRS/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the classification plan changes identified on this bulletin. Regardless of the actual notification date, the **effective date is February 6, 2005**, unless otherwise stated.

- 1) *Abolish* the **Food Scientist** and **Food Scientist-Senior** classifications, **effective February 6, 2005**, as they are no longer being used and *modify* the **Food Scientist-Advanced** classification specification to include the meat position, formerly, the senior level for the Department of Agriculture, Trade and Consumer Protection. The affected agency will process reallocation notices. Questions may be directed to Pat Waterman at (608) 266-8149.
- 2) *Modify* the **Administrative Support Assistant** classification specification, **effective February 6, 2005**, to reflect a position movement within the Department of Natural Resources to a different classification. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 3) *Modify* the **Architect/Engineer Supervisor** classification specification, **effective February 6, 2005**, to provide more flexibility for positions in this class to supervise professional architect/engineer positions or a combination of trade and technical bargaining unit employees while performing the duties of an architect/engineer. No reallocation notices are necessary for this action. Questions may be directed to Kris Chilsen at (608) 266-7569.
- 4) *Modify* the **Pharmacist** classification specification, **effective February 6, 2005**, to change the reference of “registered” to licensed” and to update duties to reflect the current duties per licensing requirements. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 5) *Modify* the **Revenue Management Supervisor** classification specification, **effective February 6, 2005**, to indicate changes in allocations at the Department of Revenue as one unit was eliminated, two units combined and three new positions created. No reallocation notices are necessary for this action. Questions may be directed to Tammy Haack at (608) 266-8232.
- 6) *Modify* the **Revenue Program Supervisor** classification specification, **effective February 6, 2005**, to remove an allocation for a Customer Education Unit Supervisor. No reallocation notices are necessary for this action. Questions may be directed to Denise Kohout at (608) 266-0712.

Internet Availability:

The target date for the availability of classification specifications from this bulletin on the OSER Web Page is February 21, 2005. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Debra Bower at (608) 267-5162

Alphabetical Listing of Classifications:

The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER Web Page at <http://oser/state.wi.us>. Go to the reference center tab and then Alphabetical Listing of Classifications. The Alpha List is updated monthly after classification plan changes are implemented.

The date of the last update is listed at the top of the document. Please contact Debra Bower at (608) 267-5162 if you have any questions about information contained in the Alpha List.

Contact Points:

Questions may also be directed to the appropriate analyst at the OSER Fax number (608) 267-1000 or by e-mail at (using the analyst's name) firstname.lastname@oser.state.wi.us.

Patricia M. Almond, Administrator
Division of Merit Recruitment and Selection

Classification	Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	FLSA	Job Group	CIC Code
						LTE Code		

ABOLISH

1)	Food Scientist	70901	15-24	15	2	N	N	049	077
	Food Scientist-Senior	70902	15-03	15	2	E	N	049	077

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MODIFY

2)	Administrative Support Assistant	08160	07-04	07	5	N	N	187	389
3)	Architect/Engineer Supervisor	26020	81-03	17	2	E	N	028	053
1)	Food Scientist-Advanced	70903	15-03	15	2	E	N	049	077
4)	Pharmacist	36550	15-02	15	2	E	N	049	096
5)	Revenue Management Supervisor	01530	81-02	98	2	E	N	016	023
6)	Revenue Program Supervisor	01520	81-03	17	2	E	N	016	023

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.

Effective Date Items 1 – 6: February 6, 2005