**State Council on Affirmative Action - Meeting Agenda**

**January 29, 2020 (9:00 am – 11:00 am)**

**Location: DOA Bldg, 101 E. Wilson Street, Pecatonica Room**

**Teleconference number: (608) 282-3511**

**Note Taker: Nicole Guardiola/Lisa Mortenson**

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| **Item 1: Welcome and Introductions** | | | | **Action Items/ Notes** |
| **Method**  Round Robin | **Time: 9:00-9:05** | **Person(s) Responsible**  All | **Desired Outcome**  Introduction, overview of agenda items |
| **Item 2: Approval of Minutes from Last Meeting** | | | | **Action Items/ Notes** |
| **Method**  Discussion | **Time: 9:05-9:15** | **Person(s) Responsible**  Adin | **Desired Outcome**  Review and vote on approval of minutes |
| **Item 3: Meeting Guideline Principles** | | | | **Action Items/ Notes** |
| **Method**  Information | **Time: 9:15-9:25** | **Person(s) Responsible**  Adin | **Desired Outcome** |
| **Item 4: Recap of 2019** | | | | **Action Items/ Notes** |
| **Method**  Information | **Time: 9:25 – 9:40** | **Person(s) Responsible**  Adin | **Desired Outcome**  Review 2019, goal progress |
| **Item 5: BEI Strategic Priorities** | | | | **Action Items/ Notes** |
| **Method**  Information | **Time: 9:40 – 10:10** | **Person(s) Responsible**  Laurice & Adin | **Desired Outcome**  E&I programs, E&I plans, Internship |
| **Item 6: HR Conference** | | | | **Action Items/ Notes** |
| **Method**  Planning | **Time: 10:10-10:15** | **Person(s) Responsible**  Laurice or Malika | **Desired Outcome**  Discuss upcoming HR Conference |
| **Item 7: Sub-committees** | | | | **Action Items/ Notes** |
| **Method**  Planning | **Time: 10:15 – 10:45** | **Person(s) Responsible**  Adin | **Desired Outcome**  Schedule meeting dates for 2020, increase frequency |
| **Item 8: Diversity Awards Ceremony** | | | | **Action Items/Notes** |
| **Method**  Recap | **Time: 10:45 – 10:55** | **Person(s) Responsible**  Lisa | **Desired Outcome**  Confirm action items/next meeting date |  |
| **Item 9: Wrap Up: 10:55 – 11:00**  **Motion to Dismiss: Second:** | | | | **Notes** |

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| 1. Fabiola Hamdan | 1. Shiva Bidar - Sielaff |
| 1. Lisa Mortenson | 1. Adin Palau |
| 1. Nia Trammell, Esq. | 1. Corinda Rainey-Moore |
| 1. Alenka Dries | 1. Karen Nelson |
| 1. Carlene Bechen | 1. Yee Leng Xiong |
| 1. Jackie Boggess | 1. Janice Crump |
| 1. Joshua Hargrove | 1. Vacant |
| 1. Vacant |  |