**State Council on Affirmative Action - Meeting Agenda**

**January 29, 2020 (9:00 am – 11:00 am)**

**Location: DOA Bldg, 101 E. Wilson Street, Pecatonica Room**

**Teleconference number: (608) 282-3511**

**Note Taker: Nicole Guardiola/Lisa Mortenson**

|  |  |
| --- | --- |
| **Item 1: Welcome and Introductions**  | **Action Items/ Notes** |
| **Method**Round Robin | **Time: 9:00-9:05** | **Person(s) Responsible**All | **Desired Outcome**Introduction, overview of agenda items |
| **Item 2: Approval of Minutes from Last Meeting** | **Action Items/ Notes** |
| **Method**Discussion | **Time: 9:05-9:15** | **Person(s) Responsible**Adin | **Desired Outcome**Review and vote on approval of minutes  |
| **Item 3: Meeting Guideline Principles** | **Action Items/ Notes** |
| **Method**Information | **Time: 9:15-9:25** | **Person(s) Responsible**Adin  | **Desired Outcome** |
| **Item 4: Recap of 2019** | **Action Items/ Notes** |
| **Method**Information | **Time: 9:25 – 9:40** | **Person(s) Responsible**Adin | **Desired Outcome**Review 2019, goal progress |
| **Item 5: BEI Strategic Priorities** | **Action Items/ Notes** |
| **Method**Information | **Time: 9:40 – 10:10** | **Person(s) Responsible**Laurice & Adin | **Desired Outcome**E&I programs, E&I plans, Internship  |
| **Item 6: HR Conference** | **Action Items/ Notes** |
| **Method**Planning | **Time: 10:10-10:15** | **Person(s) Responsible**Laurice or Malika | **Desired Outcome**Discuss upcoming HR Conference |
| **Item 7: Sub-committees**  | **Action Items/ Notes** |
| **Method**Planning | **Time: 10:15 – 10:45** | **Person(s) Responsible**Adin | **Desired Outcome**Schedule meeting dates for 2020, increase frequency |
| **Item 8: Diversity Awards Ceremony** | **Action Items/Notes** |
| **Method**Recap | **Time: 10:45 – 10:55** | **Person(s) Responsible**Lisa | **Desired Outcome**Confirm action items/next meeting date |  |
| **Item 9: Wrap Up: 10:55 – 11:00****Motion to Dismiss: Second:** | **Notes** |

|  |  |
| --- | --- |
| 1. Fabiola Hamdan
 | 1. Shiva Bidar - Sielaff
 |
| 1. Lisa Mortenson
 | 1. Adin Palau
 |
| 1. Nia Trammell, Esq.
 | 1. Corinda Rainey-Moore
 |
| 1. Alenka Dries
 | 1. Karen Nelson
 |
| 1. Carlene Bechen
 | 1. Yee Leng Xiong
 |
| 1. Jackie Boggess
 | 1. Janice Crump
 |
| 1. Joshua Hargrove
 | 1. Vacant
 |
| 1. Vacant
 |  |