**State Council on Affirmative Action - Meeting Agenda**

**July 18, 2019 (9:30 am - 11:30 am)**

**Location: DOA Bldg, 101 E. Wilson Street, Room 4C, 4th Floor**

**Teleconference number: (608) 282-3511**

**Note Taker: Nicole Guardiola/Lisa Mortenson**

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| **Item 1: Welcome and Introductions** | | | | **Action Items/ Notes** |
| **Method**  Round Robin | **Time: 9:30-9:35** | **Person(s) Responsible**  All | **Desired Outcome**  Introduction, overview of agenda items |
| **Item 2: Diversity Awards Promoting – Communication Plan** | | | | **Action Items/ Notes** |
| **Method**  Presentation | **Time: 9:35-10:00** | **Person(s) Responsible**  Haley, Erika | **Desired Outcome**  Overview of DA Promotion Plan, Presentation |
| **Item 3: Diversity Awards New Categories** | | | | **Action Items/ Notes** |
| **Method**  Information | **Time: 10:00-10:30** | **Person(s) Responsible**  SCAA Executive Committee, Nicole | **Desired Outcome**  Discuss proposed new categories, SCAA to approve/deny moving forward |
| **Item 4: Update on Council Membership, Proposed Bylaws** | | | | **Action Items/ Notes** |
| **Method**  Information | **Time: 10:30 – 10:45** | **Person(s) Responsible**  Adin | **Desired Outcome**  Provide update on membership, copy of proposed bylaws |
| **Item 5: DPM/BEI Updates** | | | | **Action Items/ Notes** |
| **Method**  Information | **Time: 10:45 – 11:00** | **Person(s) Responsible**  Malika, Stacey, Nicole | **Desired Outcome**  Update about DPM-BEI EEO/AA, initiatives |
| **Item 6: Strategic Retreat** | | | | **Action Items/ Notes** |
| **Method**  Planning | **Time: 11:00-11:25** | **Person(s) Responsible**  All | **Desired Outcome**  Set goals, agenda for retreat |
| **Item 7: Wrap up/ Next Steps/ Adjourn** | | | | **Action Items/ Notes** |
| **Method**  Recap | **Time: 11:25 – 11:30** | **Person(s) Responsible**  Adin | **Desired Outcome**  Group understanding of Action Items/ next steps |

**State Council on Affirmative Action (SCAA) - Roster**

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| 1. Fabiola Hamdan | 1. Shiva Bidar - Sielaff |
| 1. Lisa Mortenson | 1. Adin Palau |
| 1. Nia Trammell, Esq. | 1. Corinda Rainey-Moore |
| 1. Alenka Dries | 1. Karen Nelson |

**Future SCAA Meetings**

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| **Event** | **Date and Time** | **Location** |
| SCAA Meeting | July 18 (9:30 – 11:30am) | 101 East Wilson St. (Room 4C) |
| SCAA Meeting | September 19 (9:30 - 11:30am) | 101 East Wilson St. (Room 4C) |
| Diversity Awards | October 24 (12:00 – 2:30 pm) | State Capitol (Senate Parlor) |
| SCAA Meeting | November 21 (9:30 - 11:30am) | 101 East Wilson St. (Room 4C) |