**State Council on Affirmative Action - Meeting Agenda**

**July 18, 2019 (9:30 am - 11:30 am)**

**Location: DOA Bldg, 101 E. Wilson Street, Room 4C, 4th Floor**

**Teleconference number: (608) 282-3511**

**Note Taker: Nicole Guardiola/Lisa Mortenson**

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| **Item 1: Welcome and Introductions**  | **Action Items/ Notes** |
| **Method**Round Robin | **Time: 9:30-9:35** | **Person(s) Responsible**All | **Desired Outcome**Introduction, overview of agenda items |
| **Item 2: Diversity Awards Promoting – Communication Plan** | **Action Items/ Notes** |
| **Method**Presentation | **Time: 9:35-10:00** | **Person(s) Responsible**Haley, Erika | **Desired Outcome**Overview of DA Promotion Plan, Presentation |
| **Item 3: Diversity Awards New Categories** | **Action Items/ Notes** |
| **Method**Information | **Time: 10:00-10:30** | **Person(s) Responsible**SCAA Executive Committee, Nicole | **Desired Outcome**Discuss proposed new categories, SCAA to approve/deny moving forward  |
| **Item 4: Update on Council Membership, Proposed Bylaws** | **Action Items/ Notes** |
| **Method**Information | **Time: 10:30 – 10:45** | **Person(s) Responsible**Adin | **Desired Outcome**Provide update on membership, copy of proposed bylaws |
| **Item 5: DPM/BEI Updates** | **Action Items/ Notes** |
| **Method**Information | **Time: 10:45 – 11:00**  | **Person(s) Responsible**Malika, Stacey, Nicole  | **Desired Outcome**Update about DPM-BEI EEO/AA, initiatives |
| **Item 6: Strategic Retreat** | **Action Items/ Notes** |
| **Method**Planning | **Time: 11:00-11:25** | **Person(s) Responsible**All | **Desired Outcome**Set goals, agenda for retreat |
| **Item 7: Wrap up/ Next Steps/ Adjourn** | **Action Items/ Notes** |
| **Method**Recap | **Time: 11:25 – 11:30** | **Person(s) Responsible**Adin | **Desired Outcome**Group understanding of Action Items/ next steps |

**State Council on Affirmative Action (SCAA) - Roster**

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| 1. Fabiola Hamdan
 | 1. Shiva Bidar - Sielaff
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| 1. Lisa Mortenson
 | 1. Adin Palau
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| 1. Nia Trammell, Esq.
 | 1. Corinda Rainey-Moore
 |
| 1. Alenka Dries
 | 1. Karen Nelson
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**Future SCAA Meetings**

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| **Event**  | **Date and Time** | **Location** |
| SCAA Meeting | July 18 (9:30 – 11:30am) | 101 East Wilson St. (Room 4C) |
| SCAA Meeting  | September 19 (9:30 - 11:30am) | 101 East Wilson St. (Room 4C) |
| Diversity Awards | October 24 (12:00 – 2:30 pm) | State Capitol (Senate Parlor) |
| SCAA Meeting  | November 21 (9:30 - 11:30am) | 101 East Wilson St. (Room 4C) |