

State Council on Affirmative Action - Meeting Agenda
September 23, 2019 (9:00 am – 11:00 am)
Location: DOA Bldg, 101 E. Wilson Street, Room 4C, 4th Floor
Teleconference number: (608) 282-3511

Note Taker: Nicole Guardiola/Lisa Mortenson

Item 1: Welcome and Introductions				Action Items/ Notes
Method Round Robin	Time: 9:00-9:10	Person(s) Responsible All	Desired Outcome Introduction, overview of agenda items	
Item 2: Diversity Awards Agency Nominations				Action Items/ Notes
Method Presentation	Time: 9:10-9:35	Person(s) Responsible All	Desired Outcome Review agency nominations, deliberate and decide winner	
Item 3: Diversity Awards Ann Lydecker Nominations				Action Items/ Notes
Method Information	Time: 9:35-10:00	Person(s) Responsible All	Desired Outcome Review university submissions, deliberate and decide winner	
Item 4: Diversity Award Outstanding Leadership Nominations				Action Items/ Notes
Method Information	Time: 10:00 – 10:25	Person(s) Responsible All	Desired Outcome Review individual nominations, deliberate, decide winner	
Item 5: Diversity Award Lifetime of Service Nominations				Action Items/ Notes
Method Information	Time: 10:25 – 10:50	Person(s) Responsible All	Desired Outcome Review individual nominations, deliberate, decide winner	
Item 6: Set Date and Outline for DA Ceremony Prep Meeting				Action Items/ Notes
Method Planning	Time: 10:50-10:55	Person(s) Responsible All	Desired Outcome Set a date and outline the agenda for a meeting to coordinate DA Ceremony, tasks	
Item 7: Wrap up/ Next Steps/ Adjourn				Action Items/ Notes
Method Recap	Time: 10:55 – 11:00	Person(s) Responsible Adin	Desired Outcome Group understanding of Action Items/ next steps	

State Council on Affirmative Action (SCAA) - Roster

1. Fabiola Hamdan	2. Shiva Bidar - Sielaff
3. Lisa Mortenson	4. Adin Palau
5. Nia Trammell, Esq.	6. Corinda Rainey-Moore
7. Alenka Dries	8. Karen Nelson

Future SCAA Meetings

Event	Date and Time	Location
Diversity Awards	October 24 (12:00 – 2:30 pm)	State Capitol (Assembly Chambers & Parlor)
SCAA Meeting	November 21 (9:30 - 11:30am)	101 East Wilson St. (Room 4C)