

Agency Name
Wisconsin Works Plan Template
Effective for Calendar Years 20xx and 20xx

Introduction

Section 230.147 Wis. Stats., requires state agencies with 100 or more full-time equivalent (FTE) positions to annually prepare and implement a plan to hire participants of the Wisconsin Works program. The **AGENCY NAME** recognizes the importance of the Wisconsin Works program for the State of Wisconsin and is committed to implementing efforts to meet Wisconsin Works hiring goals.

The **AGENCY NAME** recognizes the benefits of the Wisconsin Works program for the State of Wisconsin. Benefits include providing inclusive opportunities to individuals who may be receiving aid under Section 49.19 Wis. Stats., or benefits under Section 49.147 (3) to (5), which includes individuals enrolled in qualifying placements such as W-2 Transitions (W-2T) or Community Service Jobs (CSJ), as determined by the Department of Children and Families.

The **AGENCY NAME** will work closely with the Division of Personnel Management's Region **X** Human Resources team to monitor and implement this Wisconsin Works Plan. In addition, the agency will review progress on a regular basis to ensure the tools outlined below are effective.

Plan

This Wisconsin Works Plan is one component of the agency's overall equity and inclusion efforts. This plan will be implemented in conjunction with the agency's Equity and Inclusion Plan. The agency will work towards the established Wisconsin Works hiring goals (0.2%) as provided by DPM. The following tools and initiatives will be used by the **AGENCY NAME** in the recruitment and staffing of candidates in the Wisconsin Works program.

- Exceptional Methods and Kinds of Employment (ER-MRS 27, Wisconsin Administrative Code)
 - In collaboration, the agency and Region **X** Human Resources will discuss this option for filling vacant positions in certain positions that meet the definitions and requirements in this chapter. When possible, the agency will request the certification is expanded to capture additional Wisconsin Works applicants on a certification list.
- Contact state and community resources to obtain information about events, job fairs and/or individuals searching for positions in state government. This may include contacting job centers, the WorkSmart Network, colleges, etc.
- Partner with Region **X** Human Resources to attend at least one (1) in person or virtual event to promote agency job opportunities to Wisconsin Works hiring.
- Work with Region **X** Human Resources to educate and provide information to hiring supervisors about the options for Wisconsin Works hiring when discussing recruitment options for filling vacancies.
- Update the agency internet site with information about the agency's commitment for inclusive hiring in relation to Wisconsin Works hiring under ER-MRS 27.
- Include wording in job announcements (where applicable) to provide information about Wisconsin Works hiring initiatives.
- Update the agency's internet site with information about opportunities for individuals who may qualify for Wisconsin Works hiring under ER-MRS 27.

The **AGENCY NAME** understands the Division of Personnel Management's Bureau of Equity and Inclusion (BEI) will review agency efforts as part of their equity and inclusion monitoring efforts.

End.