



BCC Control #

## Hiring Above Minimum (HAM) Temporary Appointment Maximum (TAM) Hire Information

### **I. AGENCY PERSONNEL**

Complete all boxes in this section and return this form to DPM/BCC. Only (HAM) hires must include supporting documentation (i.e. resume, application).

Class Title \_\_\_\_\_ Cert Number \_\_\_\_\_ Agency \_\_\_\_\_

Applicant Selected \_\_\_\_\_ Requested Hire Rate \_\_\_\_\_

Date Returned to DPM \_\_\_\_\_

### **II. COMPENSATION ANALYST - HAMs Only**

Authorized HAM Action:  Approve  
 Deny  
 Modify

Authorized HAM Hourly Rate (for this applicant):

Authorized Maximum Range Penetration:

- Percentage of Minimum \_\_\_\_\_  
 Number of Steps \_\_\_\_\_  
 Pay Point \_\_\_\_\_  
 Pay Range Mid-point \_\_\_\_\_

Completed by \_\_\_\_\_

Date returned to agency \_\_\_\_\_

### **III. AGENCY PERSONNEL**

Complete this section after offering the position. Return to DPM/BCC.

Hired at authorized HAM/TAM rate - Hire Date \_\_\_\_\_

Hired at modified HAM/TAM rate - Hire Date \_\_\_\_\_

Modified Hire Rate (hourly) \$ \_\_\_\_\_

Declined offer of employment

Comments: