

2022-2023 EMDA CURRICULUM OVERVIEW

Quarter 1

BEING A LEADER

C.7. Sept. 6 th C.8. Sept 27 th	Emotional Intelligence <ul style="list-style-type: none"> - Understanding your own Emotional Intelligence - Leveraging Emotional Intelligence in your teams (Emotional Intelligence 2.0 assessment)
C.7. Oct.11 th C. 8 Oct 18 th	Communication <ul style="list-style-type: none"> - Team communication - Meeting management - Delegation
C.7. Nov. 8 th C.8. Nov.15 th	Wellness <ul style="list-style-type: none"> - Understanding stress in teams - 5 stages of burnout - Effective time management

Quarter 2

BUILDING A TEAM

C.7. Dec. 6 th C.8. Dec. 13 th	Team Development <ul style="list-style-type: none"> - Multi-generational teams - Developing trust within a team - Working with multiple types of people (MBTI assessment)
C.7. Jan.3 rd C.8. Jan.10 th	Accountability <ul style="list-style-type: none"> - Developing an accountability framework - Goal setting
C. 7. Feb.7 th C.8. Feb.14 th	Managing Conflict <ul style="list-style-type: none"> - Conversational Intelligence - Influence

Quarter 3

BEING A MANAGER IN STATE SERVICE

C.7. March 7 th C..8. March 14 th	Understanding the Budget Process
C.7. April 4 th C.8. April 11 th	Leveraging HR as a Business Partner
C.7. May 9 th C.8. May 16 th	Employment Relations <ul style="list-style-type: none"> - Investigations, discipline, workrules - Difficult conversations

Quarter 4

SUSTAINING YOUR TEAM

C.7. June 6 th C.8. June 13 th	Coaching Your Team <ul style="list-style-type: none"> - Coaching questions - Developing a coaching mindset - Co-active coaching
C. 7. July 11 th C.8. July 18 th	Managing Change <ul style="list-style-type: none"> - Time management tips and tricks - Strategies for implementation - Change and influence
C. 7 Aug. 8 th C. 8. Aug.15 th	Process Improvement <ul style="list-style-type: none"> - LEAN methodologies - Continuous Improvement

