



2022-2023 ENTERPRISE MANAGEMENT DEVELOPMENT ACADEMY (EMDA) SELECTION CRITERIA CHECKLIST – FOR CANDIDATE

The selection criteria for applications/nominations for the **2022-2023 State of Wisconsin EMDA** are as follows:

1. To be considered, your application must include all the following:

*Only **complete** application/nomination packets will be considered.*

Self-Nominations:

- A completed application form which includes both manager/supervisor and agency head approval
- A letter of recommendation from any supervisor in your department
- An applicant essay (limit one page)

Nominations by Manager/Supervisor:

- A completed application form which includes both manager/supervisor and agency head approval
- A letter of recommendation from nominating supervisor/manager
- An applicant essay (limit one page)

2. A well-qualified applicant:

- Aspires to become a manager or supervisor **or** is a new manager who has less than five years supervisory experience, preferably in the public sector.
- **Must be able to commit to the scheduled classes for the period of the program and agree to abide by program policies and guidelines.**

3. A well-qualified applicant essay will contain specific examples of each of the following:

- Relevant examples of cultivating leadership skills (such as, but not limited to, coaching and mentoring, collaboration, project management, process innovation, team building, etc.)
- Plans to apply new knowledge gained in the program appropriately in your work environment.

4. A well-qualified applicant recommendation letter will include evidence of the applicant's:

- Leadership potential
- Skills, abilities, and strengths
- Contributions to a team they have worked with

5. No more than fifty-two (52) candidates will be selected to participate. There is a limit of twenty six (26) candidates for each cohort. The Selection Committee will determine which cohort a candidate is selected for with a lens of equity and inclusion.