2022-2023 ENTERPRISE MANAGEMENT DEVELOPMENT ACADEMY (EMDA) SELECTION CRITERIA CHECKLIST – FOR CANDIDATE

The selection criteria for applications/nominations for the 2022-2023 State of Wisconsin EMDA are as follows:

1. **To be considered, your application must include all the following:**
   
   Only complete application/nomination packets will be considered.
   
   **Self-Nominations:**
   - A completed application form which includes both manager/supervisor and agency head approval
   - A letter of recommendation from any supervisor in your department
   - An applicant essay (limit one page)
   
   **Nominations by Manager/Supervisor:**
   - A completed application form which includes both manager/supervisor and agency head approval
   - A letter of recommendation from nominating supervisor/manager
   - An applicant essay (limit one page)

2. **A well-qualified applicant:**
   - Aspires to become a manager or supervisor or is a new manager who has less than five years supervisory experience, preferably in the public sector.
   - Must be able to commit to the scheduled classes for the period of the program and agree to abide by program policies and guidelines.

3. **A well-qualified applicant essay will contain specific examples of each of the following:**
   - Relevant examples of cultivating leadership skills (such as, but not limited to, coaching and mentoring, collaboration, project management, process innovation, team building, etc.)
   - Plans to apply new knowledge gained in the program appropriately in your work environment.

4. **A well-qualified applicant recommendation letter will include evidence of the applicant’s:**
   - Leadership potential
   - Skills, abilities, and strengths
   - Contributions to a team they have worked with

5. **No more than fifty-two (52) candidates will be selected to participate. There is a limit of twenty six (26) candidates for each cohort. The Selection Committee will determine which cohort a candidate is selected for with a lens of equity and inclusion.**