



## 2020-2021 ENTERPRISE MANAGEMENT DEVELOPMENT ACADEMY (EMDA) SELECTION CRITERIA CHECKLIST – FOR CANDIDATE

The Selection Criteria for applications/nominations for the **2019 State of Wisconsin EMDA** is as follows:

**1. To be considered, your application must include all the following:**

*Only **complete** application/nomination packets will be considered.*

**Self-Nominations:**

- A completed application form which includes both manager/supervisor and agency head approval
- A letter of recommendation from any supervisor in your department
- An applicant essay (limit one page)

**Nominations by Manger/Supervisor:**

- A completed application form which includes both manager/supervisor and agency head approval
- A letter of recommendation from nominating supervisor/manager
- An applicant essay (limit one page)

**2. A well-qualified applicant:**

- Aspires to become a manger or supervisor **or** is a new manager who has less than five years supervisory experience, preferably in the public sector.
- Must be able to commit to the established classes for the period of the program and agree to abide by program policies and guidelines.

**3. A well-qualified applicant essay will contain specific examples of each of the following:**

- Relevant examples of cultivating leadership skills (such as, but not limited to, coaching and mentoring, collaboration, project management, process innovation, team building, etc...)
- Plans to apply new knowledge gained in the program appropriately in your work environment

**4. A well-qualified applicant recommendation letter will include evidence of the applicants:**

- Leadership potential
- Skills, abilities, and strengths
- Contributions to a team they have worked with

**5. No more than thirty-two (32) candidates will be selected to participate each cohort of the program.**