

STATE OF WISCONSIN
CLASSIFICATION SPECIFICATION

NUCLEAR SAFETY SPECIALIST MANAGER
(RADIATION PROTECTION AND EMERGENCY RESPONSE)

I. INTRODUCTION

A. Purpose of This Classification Specification

This classification specification is the basic authority under Wis. Admin. Code ER 2.04 for making classification decisions relative to the professional management positions located within the Department of Health Services' Division of Public Health. Positions allocated to this classification are professional experts in the field of radiation protection and radiological emergency response.. This classification specification is not intended to identify every duty which may be assigned to the position, but is intended to serve as a framework for classification decision making in this occupational area.

Classification decisions must be based on the "best fit" of the duties within the existing classification structure. The "best fit" is determined by the majority (i.e., more than 50%) of the work assigned to and performed by the position when compared to the class concepts and definition of this specification or through other methods of position analysis. Position analysis defines the nature and character of the work through the use of any or all of the following: definition statements; listing of areas of specialization; representative examples of work performed; allocation patterns of representative positions; job evaluation guide charts, standards or factors; statements of inclusion and exclusion; licensure or certification requirements; and other such information necessary to facilitate the assignment of positions to the appropriate classification.

B. Inclusions

The sole position within this classification has responsibility for the management and supervision of the radiological portion of Wisconsin's Emergency Response Program; of environmental monitoring programs in the area of nuclear power plant operatives, transportation of radioactive wastes and mining and exploration of mineral activities; for expert consultation for the control of radiological hazards in problems with naturally occurring radioactivity; for developing, recommending, implementing and evaluating program policy, budget and controls; and for employee training and development

C. Exclusions

Excluded from this classification are the following types of positions:

1. Positions which do not meet the statutory definitions of supervisor and management as defined in Wis. Stats. 111.81(19) and (13), and as administered and interpreted by the Wisconsin Employment Relations Commission.
2. Positions which do not meet the definition of professional, as defined in Sec. 370.030 of the Wisconsin Human Resources Handbook Chapter..

3. All other positions which are more appropriately identified by other classification specifications

D. Entrance Into This Classification

Employees enter positions within this classification by competition.

II. DEFINITION

NUCLEAR SAFETY SPECIALIST MANAGER (RADIATION PROTECTION AND EMERGENCY RESPONSE)

Positions allocated to this classification function as the manager of a specialized and highly complex statewide radiation protection and radiological emergency response nuclear engineering program of the Department of Health Services, Division of Public Health, as described within the Sec. I.B of this classification.

III. QUALIFICATIONS

The specification qualifications required for these classification levels will be determined at the time of recruitment. Such determinations will be based on analysis of the goals and worker activities performed and by an identification of the education, training, work, or other life experiences(s) which provide reasonable assurance that the knowledge and skills required upon appointment have been acquired.

IV. ADMINISTRATIVE INFORMATION

This classification specification was created effective October 12, 1997 (see Bulletin CC/SC-76) to collapse and abolish the Nuclear Engineering Manager 1, 2, and 3 classifications as part of the new Senior Manager program. That classification was created effective June 17, 1990 (see Bulletin CC-252) as a result of the Engineering Survey.

The classification specification was modified effective June 30, 2013 and announced in Bulletin OSER-0327-MRS/SC to reflect changes to the qualification language that better communicate the minimum qualifications that are required.

This classification was modified effective March 31, 2019, and announced in bullet DPM-0492-CC/SC to update the qualification section and to retitle the classification following the passage of Wisconsin 2017 Act 111 which restricted the use of “engineer” in classified titles.

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