

STATE OF WISCONSIN
CLASSIFICATION SPECIFICATION

RESPIRATORY THERAPY SUPERVISOR

I. INTRODUCTION

A. Purpose of This Classification Specification

This classification specification is the basic authority under ER 2.04, Wis. Adm. Code, for making classification decisions relative to present and future professional supervisory positions which function as Respiratory Therapy Supervisors. This classification specification will not specifically identify every eventuality or combination of duties and responsibilities of positions that currently exist, or those that result from changing program emphasis in the future. Rather, it is designed to serve as a framework for classification decision-making in this occupational area.

Classification decisions must be based on the “best fit” of the duties within the existing classification structure. The “best fit” is determined by the majority (i.e., more than 50%) of the work assigned to and performed by the position when compared to the class concepts and definition of this specification or through other methods of position analysis. Position analysis defines the nature and character of the work through the use of any or all of the following: definition statements; listing of areas of specialization; representative examples of work performed; allocation patterns of representative positions; job evaluation guide charts, standards or factors; statements of inclusion and exclusion; licensure or certification requirements; and other such information necessary to facilitate the assignment of positions to the appropriate classification.

B. Inclusions

This classification encompasses positions within a State hospital, home care setting, or veterans home which are responsible for directing and supervising the activities of Respiratory Therapists, as well as directly providing respiratory therapy services. Position allocated to this classification must meet the statutory definition of professional employee and supervisor, as defined in s. 111.81(15) and (19), Wis. Stats., respectively.

C. Exclusions

Excluded from this classification are the following types of positions:

1. Positions that do not meet the statutory definition of professional and supervisor as defined in s. 111.81 (15) and (19), Wis. Stats., respectively, as administered and interpreted by the Wisconsin Employment Relations Commission.

2. Positions that perform technical respiratory therapy duties for a majority of the time and are more appropriately classified within the Respiratory Therapist classification series.
3. Positions that do not require certification or eligibility for certification as a Respiratory Care Practitioner in the State of Wisconsin.
4. All other positions that are more appropriately identified by other classification specifications.

D. Entrance Into This Classification

Employees enter positions within this classification by competition.

II. DEFINITIONS

RESPIRATORY THERAPY SUPERVISOR

Positions in this classification administer and evaluate a respiratory therapy unit at a State hospital, home care setting, or veterans' home. The incumbent directs and supervises respiratory therapy technical staff, participates in staff development, implements and evaluates treatment programs, and directly provides respiratory care. In addition, these positions are responsible for training respiratory therapy employees and ensuring that instructional, technical, and treatment standards are maintained. Work is performed under general supervision.

III. QUALIFICATIONS

The qualifications required for these positions will be determined at the time of recruitment. Such determinations will be made based on an analysis of the goals and worker activities performed and by an identification of the education, training, work, or other life experience which would provide reasonable assurance that the knowledge and skills required upon appointment have been acquired.

Special Requirement:

Certification as a Respiratory Care Practitioner in the State of Wisconsin and registration with the National Board for Respiratory Care.

IV. ADMINISTRATIVE INFORMATION

This classification series was created effective May 22, 1985 and announced in Bulletin CC-40 as a result of the Machine-Related Health Technicians Occupation Survey.

This classification specification was modified effective January 10, 2016 and announced in Bulletin DPM-0415-CC/SC to update to the definition language.

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