

**STATE OF WISCONSIN**  
**CLASSIFICATION SPECIFICATION**  
**PHYSICIAN ASSISTANT**

**I. INTRODUCTION**

A. Purpose of This Classification Specification

This classification specification is the basic authority under Wis. Admin. Code ER 2.04 for making classification decisions relative to present and future positions located within the classified service which provide professional level Physician Assistant services to students, patients and/or residents of a facility operated by the state including, but not limited to: student health centers, centers for the developmentally disabled, institutes for the mentally ill, correctional institutions, homes for aged and disabled veterans, or schools for the visually impaired or hearing impaired. This classification specification will not specifically identify every eventuality or combination of duties and responsibilities of positions that currently exist, or those that result from changing program emphasis in the future. Rather, it is designed to serve as a framework for classification decision-making in this occupational area.

Classification decisions must be based on the “best fit” of the duties within the existing classification structure. The “best fit” is determined by the majority (i.e., more than 50%) of the work assigned to and performed by the position when compared to the class concepts and definition of this specification or through other methods of position analysis. Position analysis defines the nature and character of the work through the use of any or all of the following: definition statements; listing of areas of specialization; representative examples of work performed; allocation patterns of representative positions; job evaluation guide charts, standards or factors; statements of inclusion and exclusion; licensure or certification requirements; and other such information necessary to facilitate the assignment of positions to the appropriate classification.

Positions included in this classification must meet the Qualifications prescribed under I.B.

B. Inclusions/Qualifications

Positions included in this classification have duties and responsibilities of such a nature that it is required (by federal or state law or by position analysis) that the incumbent be certified, or eligible for certification, in the State of Wisconsin as a Physician Assistant as determined by the Medical Examining Board per s. 448.05(5), Wis. Stats. Positions not having duties and responsibilities which require such credentials shall be allocated to a different classification series.

C. Exclusions

Excluded from this classification are:

1. Positions which meet the statutory definition of supervisor or management as defined in Wis. Stats. 111.81(19) and (13) as administered and interpreted by the Wisconsin Employment Relations Commission.

2. Positions which require the incumbent to possess certification as a Nurse Practitioner and are more appropriately classified as Nurse Practitioner.
3. Positions which do not require certification as a Physician Assistant.
4. All other positions which are more appropriately identified by other classification specifications.

D. Entrance Into This Classification

Employees enter positions within this classification by competitive examination.

## II. DEFINITION

### PHYSICIAN ASSISTANT

Positions in this classification function as physician extenders, providing direct clinical care to a specific population, and meeting the definition of Physician Assistant found in s. 448.01(6), Wis. Stats., as “an individual certified by the (medical examining) board to perform patient services under the supervision and direction of a licensed physician.” Duties performed include: obtaining patient’s medical history; performing physical examinations and recording pertinent patient data; performing or assisting in the performance of routine diagnostic studies; performing routine therapeutic procedures, including injections, immunizations and suturing and care of wounds; instructing and counseling patients on preventive care, health problems and the use of treatments and medications; assisting in surgery, making patient rounds, recording patient progress notes and compiling and recording detailed narrative case summaries; writing or executing standard orders or other specific orders at the direction of the physician; reviewing and monitoring treatment and therapy plans; performing evaluative and treatment procedures necessary to provide appropriate responses to life-threatening emergency situations; and referring patients to other appropriate community health care facilities, agencies and resources.

## III. ADMINISTRATIVE INFORMATION

The Physician Assistant 1, 2 classification series was created as a result of implementation of the Client Care and Custody Personnel Management Survey, effective December 31, 1989 and announced in Bulletin CC-219. This multiple level series was abolished and replaced with a single level classification of Physician Assistant effective November 23, 1997 and announced in Bulletin CC/SC-79.

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