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**Revised Effective: June 23, 1996**  
**Modified Effective: May 30, 2004**  
**Modified Effective: June 30, 2013**

**STATE OF WISCONSIN  
CLASSIFICATION SPECIFICATION**

**CHIEF REGIONAL PSYCHOLOGIST**

**I. INTRODUCTION**

A. Purpose of This Classification Specification

This classification specification is the basic authority under ER 2.04, Wis. Adm. Code, for making classification decisions relative to present and future professional Psychologist positions located in the Department of Corrections (DOC). Positions allocated to this classification perform very responsible and specialized consultative work in the professional practice of psychology and are responsible for developing and administering clinical treatment programs to meet the needs of staff and clients within a region of the Division of Community Corrections (DCC) within DOC. **Employees in positions allocated to this classification are licensed as Psychologists by the Department of Safety and Professional Services, per s. 455.04, Wis. Stats.** This classification specification will not specifically identify every eventuality or combination of duties and responsibilities of positions that currently exist, or those that result from changing program emphasis in the future. Rather, it is designed to serve as a framework for classification decision-making in this occupational area.

Classification decisions must be based on the “best fit” of the duties within the existing classification structure. The “best fit” is determined by the majority (i.e. more than 50%) of the work assigned to and performed by the position when compared to the class concepts and definition of this specification or through the use of any or all of the following: definition statements; listing of areas of specialization; representative examples of work or factors; statements of inclusion and exclusion; licensure or certification requirements; and other such information necessary to facilitate the assignment of positions to the appropriate classification.

B. Inclusions

This classification encompasses professional positions that perform the full range of psychological diagnostic and consultative services and treatment planning as defined in Chapter 455, Wis. Stats., as "rendering to any person a psychological service involving the application of principles, methods and procedures of understanding, predicting and influencing behavior, such as the principles pertaining to learning, perception, motivation, thinking, emotions and interpersonal relationships; the methods and procedures of interviewing, counseling, psychotherapy, psychoanalysis and biofeedback; and the methods and procedures of constructing, administering and interpreting tests of mental abilities, aptitudes, interests, attitudes, personality characteristics, emotion and motivation. The application of said principles and methods includes, but is not restricted to: psychological diagnosis, prevention and treatment of problems in behavioral, vocational, educational, emotional, sexual, neuropsychological and mental disorders; treatment for alcohol and other substance abuse disorders of habit and conduct, and the psychological and behavioral aspects of physical illness, accident or other disabilities." Positions may provide direct psychotherapy services to Division of Community Corrections

clients who cannot be served by other clinical providers. Positions are physically located in a regional office of the Division of Community Corrections within DOC.

C. Exclusions

Excluded from this classification are the following types of positions:

1. Positions that meet the statutory definition of supervisor as defined in ss. 111.81(19), Wis. Stats., as administered and interpreted by the Wisconsin Employment Relations Commission.
2. Positions that are, for a majority of the time (more than 50%), engaged in the direct provision of the professional practice of psychotherapy and are more appropriately classified as Psychiatrist.
3. Positions that are, for a majority of the time (more than 50%), engaged in the direct provision of professional psychological services within an institution or region of the Division of Community Corrections, DOC, and are more appropriately classified as Psychological Associate or Psychologist-Licensed.
4. Positions that are, for a majority of the time (more than 50%), engaged in the performance of very responsible and specialized supervisory work within an institution or within a region of DCC, and are more appropriately classified as Psychologist Supervisor.
5. Positions that are, for a majority of the time (more than 50%), engaged in the direction of major psychological programs department-wide and perform administrative responsibilities including policy development; program design and review; staff recruitment, development and leadership; and budget preparation and are more appropriately classified as Psychologist Manager.
6. All other positions that are more appropriately identified by other classification specifications.

D. Entrance Into This Classification

Employees enter this classification by competition.

## II. DEFINITIONS

### CHIEF REGIONAL PSYCHOLOGIST

Positions in this classification provide responsible consultative work in the practice of psychology for regional correctional programs serving offenders under the supervision of the DOC. These positions coordinate all clinical psychological treatment services provided by the DCC in an assigned region of the state. The work requires the utilization of specialized professional skill and competence; oversight is provided in accordance with the clinical priorities set forth by the DCC Psychology Manager. Positions develop and administer clinical treatment programs to meet the needs of DCC staff and clients; conduct assessments using clinical interviews and psychological assessment tools; provide clinical consultation to DCC staff on their assigned clients; coordinate access to and availability of clinical resources for DCC staff and clients; provide direct services to clients who cannot be served by other clinical resources;

provide expert court testimony in court concerning the client's mental condition and/or treatment needs; determine client needs under Chapter 55 of the Wis. Stats.; provide clinical supervision to staff seeking licensure in Wisconsin; and provide training for clinical or DCC staff. Employees engage in the professional practice of psychotherapy in addition to their program management role. The work is reviewed through consultation with the supervisor with considerable latitude for the exercise of initiative and independent judgment.

**Representative Position:**

**Division of Community Corrections – Region 2:** Reports to the DCC Psychology Manager. Develops and administers the clinical treatment program for and coordinates clinical resources to meet the needs of the DCC staff and their assigned clients within the region; and provides clinical consultation to DCC staff and their clients on general mental health topics, including assessing and assisting in the referral of clients to appropriate resources. Provides clinical services including individual and group settings to clients who cannot be served by other providers, including psychological testing and interviewing, development of specialized psychological treatment services and programs; selecting therapeutic interventions including crisis intervention, individual psychotherapy, group therapy, cognitive/behavioral therapy, sex offender treatment, family/marital therapy or other psychological therapy; provides court testimony; determines client needs; and provides training to contractual program providers, interns and DCC staff. Duties are performed in accordance with professional practice standards and the policies of the department and division.

**III. QUALIFICATIONS**

The qualifications required for these positions will be determined at the time of recruitment. Such determinations will be made based on an analysis of the goals and worker activities performed and by an identification of the education, training, work, or other life experience which would provide reasonable assurance that the knowledge and skills required upon appointment have been acquired.

Positions in this classification perform functions that, under Wisconsin Statutes, can only be carried out by individuals licensed as Psychologists by the Department of Safety and Professional Services, per s. 455.04, Wis. Stats.

**IV. ADMINISTRATIVE INFORMATION**

This classification was created as a result of the Professional Social Services Personnel Management Survey implemented on October 16, 1994, and announced in Bulletin CC/SC-28. The specification was revised effective June 23, 1996, to reflect a major reorganization within the Department of Corrections and announced in Bulletin CC/SC-54. This specification was again modified, effective May 30, 2004, and announced in Bulletin OSER-0032-MRS-SC to delete any reference to doctorate in the title. The specification was modified effective June 30, 2013 and announced in Bulletin OSER-0327-MRS/SC as a result of the Personnel Management Survey of Psychologist-related positions to update the definition of work being done and the licensing references.

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