

STATE OF WISCONSIN
CLASSIFICATION SPECIFICATION

PSYCHOLOGIST SUPERVISOR – CHAPTER 980

I. INTRODUCTION

A. Purpose of This Classification Specification

This classification specification is the basic authority under ER 2.04, Wis. Adm. Code, for making classification decisions relative to present and future supervisory and management Psychologist positions located within the Department of Health Services (DHS) and the Department of Corrections (DOC) that perform very responsible and specialized supervisory and consultative work in the professional practice of psychology under the Chapter 980 Sexually Violent Person Commitments (SVP) law. **NOTE: All employees in positions in this classification MUST possess a Wisconsin psychologist license.** This classification specification will not specifically identify every eventuality or combination of duties and responsibilities of positions that currently exist, or those that result from changing program emphasis in the future. Rather, it is designed to serve as a framework for classification decision-making in this occupational area.

Classification decisions must be based on the “best fit” of the duties within the existing classification structure. The “best fit” is determined by the majority (i.e., more than 50%) of the work assigned to and performed by the position when compared to the class concepts and definition of this specification or through other methods of position analysis. Position analysis defines the nature and character of the work through the use of any or all of the following: definition statements; listing of areas of specialization; representative examples of work performed; allocation patterns of representative positions; job evaluation guide charts, standards or factors; statements of inclusion and exclusion; licensure or certification requirements; and other such information necessary to facilitate the assignment of positions to the appropriate classification.

B. Inclusions

This classification encompasses supervisory and management psychology positions which perform the full range of psychological diagnostic and consultative services; program management, development and oversight; and staff supervision as defined in Chapter 455, Wis. Stats., for offenders/patients under the Chapter 980 Sexually Violent Person Commitments (SVP) law. Employees in positions allocated to this classification are licensed as Psychologists by the Department of Regulation and Licensing, per s. 455.04, Wis. Stats. Positions allocated to these classifications must meet the definition of "supervisor" as defined in s. 111.81(19), Wis. Stats., and "management" as defined in s. 111.81(13), Wis. Stats.

C. Exclusions

Excluded from this classification are the following types of positions:

1. Positions that do not meet the statutory definitions of supervisor and management as defined in s. 111.81(19) and (13), Wis. Stats., as interpreted and administered by the Wisconsin Employment Relations Commission.

2. Positions located at Sand Ridge Secure Treatment Center (SRSTC) in the DHS that, for a majority of time, provide clinical treatment to individuals committed under Chapter 980, Wis. Stats., and are more appropriately classified as Treatment Provider – Chapter 980.
 - 3.. Positions that are, for a majority of the time, responsible for conducting psychological assessments, preparing reports for the courts, and providing expert court testimony in regard to individuals detained or committed under Chapter 980, Wis. Stats., and are more appropriately classified as Psychologist – Licensed – Chapter 980.
 4. Positions that are engaged as the director of psychological services for a residential institution of the Department of Health Services.
 5. The position in the Department of Corrections, Division of Adult Institutions, that is responsible for planning, development, monitoring and evaluation of a comprehensive statewide sex offender program across all Divisions in DOC for a majority of the time (more than 50%), but without formal supervisory responsibility of staff, and is more appropriately classified as Psychologist Chief.
 6. Positions that are engaged, for a majority of the time (more than 50%), in the management and supervision of major psychological programs in multi-unit operational areas, perform administrative responsibilities including policy development, program design and review, staff recruitment, development and leadership, and budget preparation, and are more appropriately classified as Psychologist Manager.
 7. All other positions that are more appropriately identified by other classification specifications and/or do not require a Wisconsin psychologist license issued by the Department of Regulation and Licensing under s. 455.04, Wis. Stats.
- D. Entrance Into This Classification
- Employees enter positions within this classification by competition.

II. DEFINITIONS

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Positions in this classification provide responsible supervisory management work in the practice of psychology in the state's specialized units for evaluating persons pursuant to Chapter 980, the Sexually Violent Person (SVP) law, within the Department of Health Services and Department of Corrections. Positions are responsible for implementing the statutorily mandated evaluation program within each department. Positions are responsible for supervising and performing the full range of psychological diagnostic and consultative services as defined in Chapter 455, Wis. Stats., for offenders/patients prior to mandatory release, detained or committed under Chapter 980. Positions are responsible for the administration of all aspects of the Chapter 980 evaluation unit including the supervision of Psychologist – Licensed – Chapter 980 positions and associated unit staff. The work requires the utilization of specialized professional skill and competence without direct review or supervision of the professional practice from higher level staff. Employees in this classification are responsible for developing the goals and procedures necessary for program implementation, and for providing leadership and guidance to staff to ensure program effectiveness. Employees engage in the professional practice of psychology in addition to, or as a part of, their supervisory role. Positions in this classification function with considerable latitude for the exercise of initiative and independent judgment.

Representative Positions:

Department of Corrections:**Division of Adult Institutions, Bureau of Health Services - Chapter 980 Clinical Evaluation Unit:**

Reports to the Division's Psychologist Manager position (Psychology Director) and is responsible for the overall supervision and management of the Chapter 980 Clinical Evaluation Unit. This position serves as the lead member of a team of licensed clinical Psychologists responsible for conducting Special Purpose Evaluations and providing expert testimony as part of the Department's Chapter 980, the Sexually Violent Person law, case review and evaluation process. Responsibilities include development and implementation of unit policies, protocol and procedures; staff supervision and training; provision of psychological assessments, reports and expert court testimony in regard to offenders referred for Special Purpose Evaluations.

Department of Health Services:**Division of Mental Health and Substance Abuse Services-Sand Ridge Secure Treatment Center-Evaluation Unit:**

Reports to the SRSTC Director and is responsible for the overall supervision, management and administration of the Evaluation Unit. The position is responsible for the supervision of a team of licensed psychologists responsible for completing all evaluations pursuant to Chapter 980 for the DHS. Responsibilities include the development and implementation of policies and procedures, training, completing evaluations and assessments and providing expert testimony. This position is responsible for developing and implementing standards and monitoring of the statewide Chapter 980 assessment procedures for the Department. This position provides statewide consultation on aspects of sex offender assessment and treatment.

III. QUALIFICATIONS

The qualifications required for these positions will be determined at the time of recruitment. Such determinations will be made based on an analysis of the goals and worker activities performed and by an identification of the education, training, work, or other life experience which would provide reasonable assurance that the knowledge and skills required upon appointment have been acquired.

NOTE: All positions in this classification MUST possess a Wisconsin psychologist license, per s. 455.04, Wis. Stats. Positions in this classification perform functions that, under Wisconsin Statutes, can only be carried out by individuals licensed as Psychologists by the Wisconsin Department of Regulation and Licensing.

IV. ADMINISTRATIVE INFORMATION

This classification was created effective March 14, 2010 and announced in Bulletin OSER-0262-CLR/SC to describe DHS and DOC positions that manage and supervise the state's specialized units for evaluating persons as a result of the Chapter 980, Sexually Violent Person Commitment law.

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