

**STATE OF WISCONSIN  
CLASSIFICATION SPECIFICATION**

**STATE PATROL SERGEANT - DPU**

**I. INTRODUCTION**

A. Purpose of This Classification Specification

This classification specification is the basic authority under ER 2.04, Wis. Adm. Code, for making classification decisions relative to positions in the Department of Transportation, Division of State Patrol, Dignitary Protection Unit, responsible for providing transportation and protection to the Governor, the Governor's family, the Lieutenant Governor, and other dignitaries. This classification specification is not intended to identify every duty that may be assigned to the position, but is intended to serve as a framework for classification decision-making in this occupational area.

Classification decisions must be based on the "best fit" of the duties within the existing classification structure. The "best fit" is determined by the majority (i.e., more than 50%) of the work assigned to and performed by the position when compared to the class concepts and definition of this specification or through other methods of position analysis. Position analysis defines the nature and character of the work through the use of any or all of the following: definition statements; listing of areas of specialization; representative examples of work performed; allocation patterns of representative positions; job evaluation guide charts, standards or factors; statements of inclusion and exclusion; licensure or certification requirements; and other such information necessary to facilitate the assignment of positions to the appropriate classification.

B. Inclusions

This classification encompasses positions at the Department of Transportation, Division of State Patrol, Dignitary Protection Unit that devote the majority of their time providing transportation and protection, including planning and directing protective details, to the Governor, the Governor's family, the Lieutenant Governor and other high ranking state officials and visiting dignitaries and which meet the statutory definition of confidential, as defined in s. 111.81(7), Wis. Stats.

C. Exclusions

Excluded from this classification are the following types of positions:

1. Positions not located within the Department of Transportation, Division of State Patrol, Dignitary Protection Unit.
2. Positions that do not meet the statutory definition of confidential, as defined in s. 111.81(7), Wis. Stats., as administered and interpreted by the Wisconsin Employment Relations Commission.

3. Positions which meet the statutory definition of supervisor, as defined in s. 111.81(19), Wis. Stats., as administered and interpreted by the Wisconsin Employment Relations Commission.
4. Positions that are not sworn law enforcement officers.
5. All other positions that are more appropriately identified by other classification series.

D. Entrance Into This Classification

Employees enter this classification through competition.

**II. DEFINITIONS**

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Positions are confidential, sworn law enforcement sergeants that provide protection for the Governor, the Governor's family and the Lieutenant Governor. Positions review, schedule, coordinate and implement security measures and protection. Positions also plan and direct protective details for high ranking state officials, visiting dignitaries including but not limited to other Governors, cabinet officials, visiting trade dignitaries, Presidential/Vice Presidential candidates, religious figures, controversial figures, etc. Protective details are conducted throughout the entire state and may be conducted outside Wisconsin and/or the United States.

**III. QUALIFICATIONS**

The qualifications required for positions allocated to this classification series will be determined at the time of recruitment including a comprehensive review of the Wisconsin Law Enforcement Standards Board requirements. Such determinations will be made based on an analysis of the goals and work activities performed, and by identification of the education, training, work and other life experience(s) which would provide reasonable assurance that the knowledge and skills requires upon appointment have been acquired.

**IV. ADMINISTRATIVE INFORMATION**

This classification was created effective September 6, 2015 and announced in Bulletin DPM-0407-CC/SC to describe positions that perform Sergeant level work in the Dignitary Protection Unit in the Department of Transportation. These positions were previously classified as State Patrol Sergeant, and that classification specification was modified on the same date.