

STATE OF WISCONSIN
CLASSIFICATION SPECIFICATION

FORENSIC SCIENTIST SUPERVISOR

I. INTRODUCTION

A. Purpose of This Classification Specification

This classification specification is the basic authority [under ER 2.04, Wis. Adm. Code] for making classification decisions relative to present and future Forensic Scientist supervisory positions located in the Department of Justice's State Crime Laboratories. Positions allocated to this series supervise professional science employees performing scientific analyses and related functions and making interpretations of a scientific nature on a variety of forensic science disciplines (as listed below), and may also be involved in related research and teaching activities.

The State Crime Laboratories perform complex scientific analyses in the areas of Controlled Substance Identification Chemistry; Fingerprint and Footwear Identification; Firearms and Toolmarks Identification; Photography; Quality Assurance; and Examination of Questioned Documents Identification, Serology, Toxicology, and Trace Evidence.

This classification specification will not specifically identify every eventuality or combination of duties and responsibilities of positions that currently exist, or those that result from changing program emphasis in the future. Rather, it is designed to serve as a framework for classification decision-making in this occupational area.

B. Inclusions

This classification encompasses professional forensic scientist supervisory positions found in the Department of Justice's State Crime Laboratories. Positions have responsibility for supervising professional forensic scientists and related technical employees. Positions allocated to this series serve as first-line supervisors for one or more sections of a state crime laboratory or an evaluation unit and oversee programs dealing with forensic science analyses usually requiring innovative supervision, evaluation, regulation, strategic planning, and scientific solution.

All positions allocated to this classification must meet the statutory definition of supervisor as defined in Stats. 111.81 (19).

While some of the duties of these positions may be identified in other classifications, they would not comprise a majority of these the work time for these positions.

C. Exclusions

While the focus of positions allocated to this classification is supervisory, all positions in this classification require significant background and expertise in one or more of the following recognized subdisciplines or aspects of forensic science: Controlled Substance Identification Chemistry; Fingerprint and Footwear Identification; Firearms and Toolmarks Identification; Photography; Quality Assurance; and Examination of Questioned Documents Identification, Serology, Toxicology, and/or

Trace Evidence. Supervisory positions not requiring this type of professional science background are not allocated to this series.

Other types of positions which are not allocated to this classification include positions spending a majority of their time as follows:

1. Supervising/managing in the areas of chemistry, microbiology, medical technology, or other areas in a laboratory other than a state crime laboratory;
2. Primary responsibilities as the administrator or manager of a laboratory;
3. Performing functions which are better or specifically identified by other classification series; and
4. Performing non-supervisory or non-managerial duties.

D. Entrance Into This Classification

Employees typically enter this classification through competitive examination.

II. DEFINITION

FORENSIC SCIENTIST SUPERVISOR

This is responsible and professional supervisory work in one or more discipline(s) of the forensic sciences identified in I.A., supervising professional forensic scientists, other related non-professional technicians, and/or other professional or non-professional employees in related classifications. Positions in this class are responsible for planning, coordinating, implementing and directing the activities and work flow of one or more section(s), performing complex forensic science analyses and/or related research, evaluating and interpreting test results, and acting in a public relations/liason capacity for the department or laboratory on professional scientific matters related to one or more forensic science discipline(s). Positions allocated to this level are found in a state crime laboratory. General supervision is received from higher level supervisors, laboratory directors, or other supervisory or managerial personnel.

III. QUALIFICATIONS

The qualifications required for these positions will be determined at the time of recruitment. Such determinations will be made based on an analysis of the goals and worker activities performed and by an identification of the education, training, work, or other life experience which would provide reasonable assurance that the knowledge and skills required upon appointment have been acquired.

IV. ADMINISTRATIVE INFORMATION

The classification specification was created in April 1992 (see Bulletin CC-329) and modified effective May 12, 1996, (see Bulletin CC/SC-52) at the request of the Department of Justice. The intent of the modified specification is to reflect the use of the supervisory class in the agency's State Crime Laboratories.

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