

Effective Date: September 8, 1991

**STATE OF WISCONSIN
CLASSIFICATION SPECIFICATION**

ARCHAEOLOGY ASSISTANT LTE

Under the direction of a crew leader, these limited term positions conduct archaeological surveys, testing and use excavation techniques. These duties may include manual excavation using standard archaeological techniques; recording data on prepared forms; making field maps of excavation units; digging shovel tests; and carrying out pedestrian surveys. The Archaeology Assistant may also be asked to assist in packaging artifacts for transport; preliminary field lab artifact washing, cataloging and conservation; and equipment maintenance. These positions are responsible for the correct and timely completion of personal travel voucher forms, expense summary forms and vehicle expense forms as assigned by the crewleader. The nature of limited term appointment indicates the work is temporary or the number of hours are limited on a daily, weekly, or annual basis. Positions are allocated to this LTE classification only when the tasks involved are NOT best described in another classification.

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