

State of Wisconsin

DOA – DIVISION OF PERSONNEL MANAGEMENT

- COMPENSATION AND EMPLOYMENT RELATIONS BULLETIN -

Date: February 16, 2018

Locator No: DPM-0460-CC/SC

Subject: Miscellaneous Classification Plan Changes and changes related to the 2017-2019 Compensation Plan

Pursuant to s. 230.09, Wis. Stats., the Administrator of the Division of Personnel Management (DPM) has approved the classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is February 18, 2018**, unless otherwise stated.

Unless otherwise stated within this bulletin, affected agencies will process all necessary reallocation notices and notify employees. Employees being reallocated will not receive a pay increase, except as necessary to be paid the minimum of the new pay range.


- 1) *Modify* the **DWD Manager** classification, **effective February 4, 2018**, for the Department of Workforce Development as a result of an agency reorganization. There are no reallocations to be processed. Questions may be directed to Rachel Martin at (608) 267-5165.
- 2) *Modify* the **Employment and Training Specialist** classification, **effective February 4, 2018**, for the Department of Workforce Development as a result of an agency reorganization. There are no reallocations to be processed. Questions may be directed to Rachel Martin at (608) 267-5165.
- 3) *Reassign Pay Range* for the **Assistant Attorney General** classification from 09-76 to 09-75. Necessary reallocations will be processed by the affected agencies. Questions may be directed to Peter Flood at (608) 266-8149.
- 4) *Reassign Pay Ranges* for the **Assistant Attorney General-Confidential, Assistant Attorney General-Management, and Assistant Attorney General-Supervisor** classifications from 71-02 to 71-01. Necessary reallocations will be processed by the affected agencies. Questions may be directed to Peter Flood at (608) 266-8149.
- 5) *Reassign the Pay Range* of the **Cemetery Caretaker** classification from 03-09 to 03-11 and the **Cemetery Caretaker-Senior** classification 03-10 to 03-12. Employees being reallocated will receive 8% of the pay range minimum or be paid the new pay range minimum, whichever is greater. Reallocations will be processed by the Department of Veteran Affairs. Questions may be directed to Peter Flood at (608) 266-8149.
- 6) *Reassign the Pay Range* of the **Criminal Analyst – Senior** classification from 07-04 to 07-03. Employees being reallocated will receive 12% of the pay range minimum or be paid the new

pay range minimum, whichever is greater. Reallocations will be processed by the Department of Justice. Questions may be directed to John Wiesman at (608) 266-1418.

- 7) *Reassign Pay Range* for the **Law Enforcement Dispatcher** classification from 36-42 to 36-64. Necessary reallocations will be processed by the affected agencies. Questions may be directed to Peter Flood at (608) 266-8149.
- 8) *Reassign Pay Range* for the **Police Officer** classification from 36-40 to 36-63. Necessary reallocations will be processed by the affected agencies. Questions may be directed to Peter Flood at (608) 266-8149.
- 9) *Reassign Pay Range* for the **Police Detective** classification from 36-41 to 36-63. Necessary reallocations will be processed by the affected agencies. Questions may be directed to Peter Flood at (608) 266-8149.
- 10) *Change the unclassified title* of **Kickapoo R M Bd Exec Dir (NTE 81-03)** to **Kickapoo R M BD Exec Dir (NTE 81-02)** for the Department of Administration. There are no reallocations to be processed, but affected agencies will need to update position information in STAR HCM. Questions may be directed to Peter Flood at (608) 266-8149.
- 11) *Change the unclassified title* of **Kickapoo R M Bd Training Coord (NTE 81-05)** to **Kickapoo R M BD Training Coord (NTE 81-04)** for the Department of Administration. There are no reallocations to be processed, but affected agencies will need to update position information in STAR HCM. Questions may be directed to Peter Flood at (608) 266-8149.
- 12) *Change the unclassified title* of **LWRB Executive Director (NTE PR 81-03)** to **LWRB Executive Director (NTE PR 81-02)**. There are no reallocations to be processed but affected agencies will need to update position information in STAR HCM. Questions may be directed to Peter Flood at (608) 266-8149.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the DPM website is February 23, 2018. This is the only notification BCER will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Rachel Martin at (608) 266-5165.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the DPM website. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Any questions should be directed to Rachel Martin at (608) 266-5165.


Jim Underhill, Director
Bureau of Compensation & Employment Relations

| Classification | Class Code | Pay Range | Unit Code | EEO Cat. | FLSA | FLSA | Job Group |
|----------------|------------|-----------|-----------|----------|------|----------|-----------|
| | | | | | | LTE Code | |

MODIFY

| | | | | | | | |
|-------------------------------------|-------|-------|----|---|---|---|-----|
| 1) DWD Manager | 48150 | 81-01 | 19 | 1 | E | N | 001 |
| 2) Employment & Training Specialist | 48260 | 12-64 | 12 | 2 | N | N | 019 |

REASSIGN THE PAY RANGE

| | | | | | | | |
|--|-------|--------------|----|---|---|---|-----|
| 3) Assistant Attorney General | | | | | | | |
| OLD | 30200 | 09-76 | 9 | 2 | E | E | 119 |
| NEW | 30200 | 09-75 | 9 | 2 | E | E | 119 |
| 4) Assistant Attorney General - Confidential | | | | | | | |
| OLD | 30210 | 71-02 | 99 | 2 | E | E | 119 |
| NEW | 30210 | 71-01 | 99 | 2 | E | E | 119 |
| 4) Assistant Attorney General - Management | | | | | | | |
| OLD | 30240 | 71-02 | 19 | 2 | E | E | 119 |
| NEW | 30240 | 71-01 | 19 | 2 | E | E | 119 |
| 4) Assistant Attorney General – Supervisor | | | | | | | |
| OLD | 30220 | 71-02 | 17 | 1 | E | E | 002 |
| NEW | 30220 | 71-01 | 17 | 1 | E | E | 002 |
| 5) Cemetery Caretaker | | | | | | | |
| OLD | 91001 | 03-09 | 3 | 8 | N | N | 999 |
| NEW | 91001 | 03-11 | 3 | 8 | N | N | 999 |
| Cemetery Caretaker-Senior | | | | | | | |
| OLD | 91002 | 03-10 | 3 | 8 | N | N | 999 |
| NEW | 91002 | 03-12 | 3 | 8 | N | N | 999 |
| 5) Criminal Analyst - Senior | | | | | | | |
| OLD | 67202 | 07-04 | 7 | 2 | N | N | 044 |
| NEW | 67202 | 07-03 | 7 | 2 | N | N | 044 |
| 7) Law Enforcement Dispatcher | | | | | | | |
| OLD | 81600 | 36-42 | 36 | 4 | N | N | 247 |
| NEW | 81600 | 36-64 | 36 | 4 | N | N | 247 |
| 8) Police Officer | | | | | | | |
| OLD | 65200 | 36-40 | 36 | 4 | N | N | 247 |
| NEW | 65200 | 36-63 | 36 | 4 | N | N | 247 |

| Classification | Class Code | Pay Range | Unit Code | EEO Cat. | FLSA | FLSA | |
|----------------|------------|-----------|-----------|----------|------|----------|-----------|
| | | | | | | LTE Code | Job Group |

9) Police Detective

| | | | | | | | |
|------------|-------|--------------|----|---|---|---|-----|
| OLD | 65260 | 36-41 | 36 | 4 | N | N | 247 |
| NEW | 65260 | 36-63 | 36 | 4 | N | N | 247 |

UNCLASSIFIED TITLE CHANGE

10) Kickapoo R M BD Exec Dir (NTE 81-03)

| | | | | | | | |
|------------|-------|-------|----|---|---|---|-----|
| | 98185 | 01-00 | 99 | 2 | E | E | 900 |
| NEW | | | | | | | |
| | | | | | | | |

Kickapoo R M BD Exec Dir (NTE 81-02)

11) Kickapoo R M BD Training Coord (NTE 81-05)

| | | | | | | | |
|------------|-------|-------|----|---|---|---|-----|
| | 98188 | 01-00 | 99 | 6 | N | N | 900 |
| NEW | | | | | | | |
| | | | | | | | |

Kickapoo R M BD Training Coord (NTE 81-04)

11) LWRB Executive Director (NTE PR 81-03)

| | | | | | | | |
|------------|-------|-------|----|---|---|---|-----|
| | 98165 | 01-00 | 99 | 2 | E | E | 900 |
| NEW | | | | | | | |
| | | | | | | | |

LWRB Executive Director (NTE PR 81-02)