

**State of Wisconsin****DOA – DIVISION OF PERSONNEL MANAGEMENT****- CLASSIFICATION AND COMPENSATION BULLETIN -****Date:** December 1, 2023**Subject:** Miscellaneous Classification Plan Changes**Locator No:** DPM-0615-CC/SC

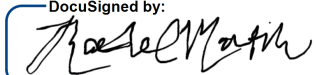
Pursuant to s. 230.09, Wis. Stats., the Administrator of the Division of Personnel Management (DPM) has approved the classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is December 3, 2023**, unless otherwise indicated.

- 1) *Abolish Tax Resolution Officer* classification series for the Department of Revenue and *create* a new **Tax Resolution Officer** classification series for the Department of Revenue to update the terminology within the classification specification and provide a level of progression within the books and records resolution officer allocation pattern. This abolishment and re-creation removes the tax specific classification levels (e.g., Tax Resolution Officer – Office Audit Object, Tax Resolution Officer - Large Case) and replaces them with numbered levels (e.g., Tax Resolution Officer 1, Tax Resolution Officer 5) and is being completed to facilitate the proper placement of staff within the new classification series. Reallocations necessary for this classification action will be processed by the affected shared services regional office and/or non-shared services agency, as applicable, and those entities will provide all required employee notifications. Questions may be directed to Scott Thompson at (608) 267-5162.
- 2) *Modify the Budget and Policy Analyst – Division* classification specification to allow for more than one Budget and Policy Analyst – Division – Advanced in the Division of Employment & Training within the Department of Workforce Development. Questions may be directed to Abby Butson at (608) 264-6112.
- 3) *Change the Job Group* of the **Institution Unit Supervisor** classification from **007** to **009** to reflect the changes in the classification made in DPM-0612-CC/SC and to more accurately categorize the duties. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.
- 4) *Change the DP Code* of the **Engineer Supervisor** classification from **98** to **17** to reflect an error in publication of DPM-503-CC/SC. DP code 17 is the correct category, and no change was previously approved. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.

**Internet Availability:** The target date for the availability of classification specifications from this bulletin on the DPM website is December 8, 2023. This is the only notification BCC will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Abby Butson (608) 264-6112.

**Alphabetical Listing of Classifications:** The Alphabetical Listing of Classifications (Alpha List) is available on the DPM website. The Alpha List is updated monthly after classification plan changes are

implemented. The date of the last update is listed at the top of the document. Any questions should be directed to Abby Butson (608) 264-6112.

DocuSigned by:  
  
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Rachel C. Martin, Director  
Bureau of Classification and Compensation

<b>Classification</b>	<b>Class Code</b>	<b>Pay Range</b>	<b>Unit Code</b>	<b>EEO Cat.</b>	<b>FLSA</b>	<b>FLSA LTE Code</b>	<b>Job Group</b>
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**ABOLISH**

1) Tax Resolution Officer – Office Audit Objective	01801	07-03	7	2	E	N	016
Tax Resolution Officer – Office Audit Senior	01802	07-03	7	2	E	N	016
Tax Resolution Officer – Corporation Office Audit	01803	07-02	7	2	E	N	016
Tax Resolution Officer – Field Audit	01804	07-02	7	2	E	N	016
Tax Resolution Officer – Large Case	01805	07-02	7	2	E	N	016

**CREATE**

1) Tax Resolution Officer 1	01861	07-03	7	2	E	N	016
Tax Resolution Officer 2	01862	07-03	7	2	E	N	016
Tax Resolution Officer 3	01863	07-02	7	2	E	N	016
Tax Resolution Officer 4	01864	07-02	7	2	E	N	016
Tax Resolution Officer 5	01865	07-02	7	2	E	N	016

**MODIFY**

2) Budget and Policy Analyst Division - Advanced	09210	81-03	99	2	E	N	016
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**CHANGE THE JOB GROUP**

3)	Institution Unit Supervisor							
	OLD	49780	81-03	17	2	E	N	007
	NEW	49780	81-03	17	2	E	N	<b>009</b>

**CHANGE THE DP CODE**

4)	Engineer Supervisor							
	OLD	27020	81-30	98	2	E	N	005
	NEW	27020	81-30	<b>17</b>	2	E	N	005