

State of Wisconsin

OFFICE OF STATE EMPLOYMENT RELATIONS

- MERIT RECRUITMENT AND SELECTION BULLETIN -

Date: February 9, 2004

Subject: Miscellaneous Classification Plan Changes

Locator No: OSER-0015-MRS-SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the classification plan changes identified on this bulletin. Regardless of the actual notification date, the **effective date is February 8, 2004**, unless otherwise stated.

1. *Change the EEO Code, Job Group Code, and/or CIC Code, **effective February 8, 2004***, for the following classifications: Chief, Fire Prevention Section; Fruits & Vegetables Program Manager; Grain Operations Assistant Manager; Materials Management Director; Natural Resources Customer Service & Licensing Supervisor; Security and Transportation Supervisor; Shop Supervisor; Storage Tank Regulation Chief; Veterans Home Special Programs Supervisor. These codes are being changed at the request of the Division of Affirmative Action. Reallocation notices are not required for these actions. Questions may be directed to Lai Wong at (608) 266-7810.
2. *Change the title of the unclassified **BSI Sales and Marketing Representative (MIN 07-12)** classification to **BSI Sales and Marketing Representative (MIN 07-04)**, **effective February 8, 2004***, since pay range 07-12 is no longer used. Reallocation notices are not required for this transaction. Questions may be directed to Pat Waterman at (608) 266-8149.
3. *Correct the Job Group code for the **Food Safety Supervisor** classification, **effective February 8, 2004***, to assign it to the more appropriate code 293, Inspectors and Investigators – Products and Services. Reallocation actions are not required for this transaction. Questions may be directed to Lai Wong at (608) 266-7810 or Pat Waterman at (608) 266-8149.
4. *Create the **Pharmacy Technician Supervisor** classification, **effective February 8, 2004***, at the request of the Department of Corrections (DOC) in order to describe positions that supervise Pharmacy Technicians and Stock Clerks performing technical work related to the provision of pharmaceutical services. Reallocation notices are not required for this transaction. Questions may be directed to Kris Chilsen at (608) 266-7569.
5. *Modify the **Financial Specialist 2** classification specification, **effective February 8, 2004***, to remove a DNR position from the representative position language in the specification. The agency will process reallocations to implement this classification action. Questions may be directed to Wil Mickelson at (608) 266-0714.

Internet Availability:

The target date for the availability of classification specifications from this bulletin on the OSER Web Page is February 23, 2004. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Debra Bower at (608) 267-5162.

Alphabetical Listing of Classifications:

The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER Web Page at <http://oser.state.wi.us>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the extracted document. Please contact Wil Mickelson at (608) 266-0714 if you have any questions about information contained in the Alpha List.

Contact Points:

Questions may also be directed to the appropriate analyst at the OSER Fax number (608) 267-2411 or by e-mail at (using the analyst's name) firstname.lastname@oser.state.wi.us.

Leean White, Director, Bureau of Agency Services
Division of Merit Recruitment and Selection

Classification	Class	Pay	Unit	EEO	FLSA		Job	CIC
	Code	Range	Code	Cat.	FLSA	LTE Code	Group	Code

CHANGE THE EEO CODE, JOB GROUP CODE, AND/OR CIC CODE

1)	Chief, Fire Prevention Section								
	OLD	74280	81-02	17	3	E	N	025	413
	NEW	74280	81-02	17	2	E	N	025	413
	Fruits & Vegetables Program Manager								
	OLD	70840	81-03	17	3	E	N	055	036
	NEW	70840	81-03	17	3	E	N	293	485
	Grain Operations Assistant Manager								
	OLD	70541	81-04	16	3	E	N	055	036
	NEW	70541	81-04	16	3	E	N	293	485
	Materials Management Director								
	OLD	06600	81-03	17	6	E	N	003	005
	NEW	06600	81-03	17	2	E	N	003	033
	Natural Resources Customer Service & Licensing Supervisor								
	OLD	56220	81-03	17	5	E	N	187	303
	NEW	56220	81-03	17	2	E	N	187	303
	Security and Transportation Supervisor								
	OLD	66300	81-04	16	8	E	N	247	414
	NEW	66300	81-04	16	8	E	N	247	415
	Shop Supervisor								
	OLD	76810	01-99	17	2	E	N	265	628
	NEW	76810	01-99	17	2	E	N	301	628
	Storage Tank Regulation Chief								
	OLD	73620	81-02	17	3	E	N	050	216
	NEW	73620	81-02	17	2	E	N	050	036
	Veterans Home Special Programs Supervisor								
	OLD	06720	81-04	17	5	E	N	019	026
	NEW	06720	81-04	17	2	E	N	019	303

Classification	Class	Pay	Unit	EEO	FLSA		Job	CIC
	Code	Range	Code	Cat.	FLSA	LTE Code	Group	Code

CHANGE THE CLASSIFICATION TITLE

2)	OLD	BSI Sales & Marketing Representative (MIN 7-12)							
	NEW	BSI Sales & Marketing Representative (MIN 7-04)							
		97600	07-00	99	2	E	N	000	000

Classification		Class	Pay	Unit	EEO	FLSA		Job	CIC
		Code	Range	Code	Cat.	FLSA	LTE Code	Group	Code

CORRECT THE JOB GROUP CODE

3)	Food Safety Supervisor								
	OLD	70380	81-03	16	3	E	N	065	036
	NEW	70380	81-03	16	3	E	N	293	036

Classification		Class	Pay	Unit	EEO	FLSA		Job	CIC
		Code	Range	Code	Cat.	FLSA	LTE Code	Group	Code

CREATE

4)	Pharmacy Technician Supervisor								
		36420	81-04	16	3	N	N	134	208

Classification		Class	Pay	Unit	EEO	FLSA		Job	CIC
		Code	Range	Code	Cat.	FLSA	LTE Code	Group	Code

MODIFY

5)	Financial Specialist 2								
		00102	02-10	02	6	N	N	202	337

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.

Effective Date: No. 1-5:

February 8, 2004