

State of Wisconsin

OFFICE OF STATE EMPLOYMENT RELATIONS

*DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN*

**Date:** May 7, 2004

**Subject:** Miscellaneous Classification Plan Changes

**Locator No:**OSER-0028-MRS-SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the classification plan changes identified on this bulletin. Regardless of the actual notification date, the **effective date is May 2, 2004**, unless otherwise stated.

1. **Abolish the Clinical Director; Conservation Corps Crew Leader; Conservation Corps Member; Data System Administrator; Enterprise Information Technology Training Consultant; Enterprise Performance Evaluation Analyst; Graphic Reproduction Coordinator; and Program Support Director** classifications, **effective May 2, 2004**, as these classes will not be used in the future. No reallocation notices are required for these actions. Questions may be directed to Leean White at (608) 267-0344.
2. **Abolish the Assistant Area Administrator** classification, and *modify* the **Human Services Area Coordinator** classification specification, **effective May 2, 2004** to allow for additional representative positions for the Department of Health and Family Services and the Department of Workforce Development. These additional duties were formerly performed under the Assistant Area Administrator classification. Affected agencies will generate manual reallocation notices. Questions may be directed to Diane Siegler at (608) 267-0408.
3. *Correct the class code, pay range and title* for the unclassified titles of **Commandant, Wisconsin Veterans Home at King (NTE ESG 2)** and the **Commandant, Southern Wisconsin Veterans Retirement Center at Union Grove (NTE ESG 2)** **effective May 2, 2004**. These two positions were incorrectly assigned to the class code for an **INDEF AGENCY APPT-20.923(4) ESG 2**. No reallocations actions are required for this action. Questions may be directed to Paul Ostrowski at (608) 267-0343.
4. *Correct the DP Unit Code and EEO Code* for the **Director, Office of Deaf and Hard of Hearing**, **effective May 2, 2004**, classification to reflect a change that was corrected in the DOA Pay Tables. No reallocation action is required for this action. Questions may be directed to Debra Bower at (608) 267-5162.

**Internet Availability:**

The target date for the availability of classification specifications from this bulletin on the OSER Web Page is May 17, 2004. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Debra Bower at (608) 267-5162.

**Alphabetical Listing of Classifications:**

The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER Web Page at <http://oser/state.wi.us>. Go to the reference center tab and then Alphabetical Listing of Classifications. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Wil

Mickelson at (608) 266-0714 if you have any questions about information contained in the Alpha List.

**Contact Points:**

Questions may also be directed to the appropriate analyst at the OSER Fax number (608) 267-1000 or by e-mail at (using the analyst's name) [firstname.lastname@oscr.state.wi.us](mailto:firstname.lastname@oscr.state.wi.us).

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Patricia M. Almond, Administrator  
Division of Merit Recruitment and Selection

<b>Classification</b>	<b>Class Code</b>	<b>Pay Range</b>	<b>Unit Code</b>	<b>EEO Cat.</b>	<b>FLSA</b>	<b>FLSA LTE Code</b>	<b>Job Group</b>	<b>CIC Code</b>
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**ABOLISH**

1)	Clinical Director	52610	81-01	19	01	E	N	001	005
	Conservation Corps Crew Leader	96502	90-00	99	08	N	N	000	000
	Conservation Corps Member	96501	90-00	99	08	N	N	000	000
	Data System Administrator	46190	81-01	19	01	E	N	001	005
	Enterprise Information Technology Training Consultant	13600	70-02	18	02	E	N	043	064
	Enterprise Performance Evaluation Analyst	02910	81-03	99	02	E	N	016	023
	Graphic Reproduction Coordinator	62270	06-11	06	03	N	N	127	774
	Program Support Director	08200	81-01	19	01	E	N	001	005
2)	Assistant Area Administrator	49800	07-03	07	02	E	N	19	137

Classification	Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
	Code	Range	Code	Cat.		LTE Code		

**CORRECT THE CLASS CODE, PAY RANGE and LISTED TITLE**

3) Commandant, Wisconsin Veterans Home  
 Commandant, Southern Wisconsin Veterans Retirement Center

**OLD INDEF AGENCY APPT-20.923(4) ESG 2**

<b>98412</b>	<b>90-02</b>	99	1	E	E	0	0
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**NEW DVA Commandant (NTE ESG 2)**

<b>98350</b>	<b>90-00</b>	99	1	E	E	0	0
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Classification	Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
	Code	Range	Code	Cat.		LTE Code		

**CORRECT THE DP UNIT CODE, EEO CODE**

4) Director, Office of Deaf and Hard of Hearing

<b>Incorrect:</b>	50450	81-02	01	1	E	N	003	022
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<b>Correct:</b>	50450	81-02	19	1	E	N	003	022
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Classification	Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
	Code	Range	Code	Cat.		LTE Code		

**MODIFY**

2) Human Services Area Coordinator

07570	07-03	07	2	E	N	19	026
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**Note:** Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.

**Effective Date: No. 1-4****May 2, 2004**