

# OFFICE OF STATE EMPLOYMENT RELATIONS

## DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

**Date:** August 6, 2006

**Subject:** Miscellaneous Classification Plan Changes

**Locator No:** OSER-0129-MRS/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the classification plan changes identified on this bulletin. Regardless of the actual notification date, the **effective date is August 6, 2006**, unless otherwise stated.

- 1) **Abolish the Natural Resources Liaison Specialist-Management classification, effective August 6, 2006**, at the request of the Department of Natural Resources. The class is vacant and will not be used anymore. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 2) **Change the Job Group of the Heavy Equipment Operator classification, effective August 6, 2006**, as it is more appropriately classed under job group 301. No reallocations are necessary for this action. Questions may be directed to Jean Fillner at (608) 266-2705.
- 3) **Correct the title of Transportation Customer Representative 4-Field Examiner and Transportation Customer Representative 5-Field Lead classifications, effective June 11, 2006**. The titles should not have the "4" or "5" mentioned on page 2 of OSER-0103-MRS/SC Miscellaneous Classification Plan Change bulletin. Reallocation notices were automatically generated for this action previously. Questions may be directed to Debra Bower at (608) 267-5162.
- 4) **Modify the Correctional Services Treatment Director classification specification, effective August 6, 2006**, to include an allocation at the Central Office at the Department of Corrections. No reallocation notices are necessary for this action. Questions may be directed to Jacquelyn Koeller at (608) 266-0712.
- 5) **Modify the Natural Resources Liaison Specialist classification specification, effective August 6, 2006**, to remove the Natural Resources Liaison Specialist-Management definition and to add an allocation within the Department of Natural Resources. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 6) **Retitle the Tax Conferee Management Supervisor classification, to Tax Resolution Management Supervisor and modify the classification specification, effective August 6, 2006**, to reflect changes occurring as a result of an agency reorganization at the Department of Revenue. The list of positions supervised in the inclusions section was updated from the abolished Tax Conferee classification series to the Tax Resolution Officer series (effective June 2, 2002, and announced in bulletin MRS-SC-140). In the definition section, field audit was added as a source of redetermination petitions. The affected agency will process any necessary reallocation notices. Questions may be directed to Stephen Hermosillo at (608) 266-0714.
- 7) **Reassign Pay Ranges for Probation and Parole Agent (C) and Social Worker-Corrections (A), (B), and (C), effective July 23, 2006**, as part of the Professional Social Services 2005-2007 contract negotiations. Reallocation notices were automatically generated for this action. Questions may be directed to Leean White at (608) 267-0344.

**Internet Availability:**

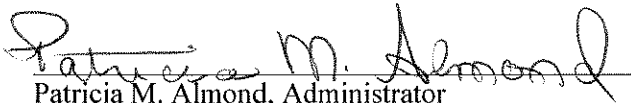
The target date for the availability of classification specifications from this bulletin on the OSER website is August 7, 2006. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Debra Bower at (608) 267-5162.

**Alphabetical Listing of Classifications:**

The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER Web Site at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Debra Bower at (608) 267-5162 if you have any questions about information contained in the Alpha List.

**Contact Points:**

Questions may also be directed to the appropriate consultant at the DMRS Fax number (608) 267-1000 or by e-mail at (using the consultant's name) [Firstname.Lastname@wisconsin.gov](mailto:Firstname.Lastname@wisconsin.gov). Agencies are reminded to review the current DMRS Assignment by Classification Listing on OSER's web site to determine which DMRS HR Consultant is assigned as the primary contact for the classification title.



Patricia M. Almond, Administrator  
Division of Merit Recruitment and Selection

Classification	Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
	Code	Range	Code	Cat.		LTE	Group	Code
<b><u>ABOLISH</u></b>								
1)	Natural Resources Liaison Specialist-Management							
	56610	81-03	18	2	E	N	019	197
<b><u>CHANGE THE JOB GROUP</u></b>								
2)	Heavy Equipment Operator							
<b>OLD</b>	80500	06-13	06	3	N	N	283	853
<b>NEW</b>							<b>301</b>	
<b><u>CORRECT TITLE</u></b>								
3)	Transportation Customer Representative Field - Examiner							
	75174	36-13	36	4	N	N	187	036
	Transportation Customer Representative-Field-Lead							
	75165	36-14	36	4	N	N	187	036
<b><u>MODIFY</u></b>								
4)	Correctional Services Treatment Director							
	49450	81-02	98	2	E	N	003	006
5)	Natural Resources Liaison Specialist							
	56601	07-03	07	2	E	N	019	197
<b><u>RETITLE/MODIFY</u></b>								
6)	Tax Conferee Management Supervisor							
<b>NEW</b>	Tax Resolution Management Supervisor							
	01730	81-02	98	2	E	N	016	023
<b><u>REASSIGN PAY RANGES</u></b>								
7)	Probation and Parole Agent (C)		12-07					
			<b>12-08</b>					
	Social Worker-Corrections (A)		12-04					
			<b>12-05</b>					
	Social Worker-Corrections (B)		12-05					
			<b>12-06</b>					
	Social Worker-Corrections (C)		12-07					
			<b>12-08</b>					

**Note:** Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.

**Effective Date Items 1, 2, 4-6: August 6, 2006**

**Item 3: June 11, 2006**

**Item 7: July 23, 2006**