OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

Date:	February 3, 2008	Subject:	Miscellaneous Classification Plan Changes
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Locator No: OSER-0181-MRS/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is February 3, 2008,** unless otherwise stated.

- 1. Create the **Director, Bureau of Publishing & Distribution** classification, <u>effective February 3, 2008</u>, in order to accommodate a reorganization creating a one-of-a-kind position located in the Department of Administration. The affected agency will process the necessary reallocation notice. Questions may be directed to Toriana Pettaway at (608) 266-8434.
- 2. Modify the **DOT Program Chief** classification specification, <u>effective February 3, 2008</u>, to reflect organizational changes in the Motor Vehicle Regional Offices within the Department of Transportation. No reallocation notices are necessary for this action. Questions may be directed to Jackie Koeller at (608) 266-0712.
- 3. Modify the Experiential Recreation Specialist (A/B) classification specification, effective
 February 3, 2008, to reflect the reallocation of the Department of Military Affairs positions to Cadet Specialists. No reallocation notices are necessary for this action. Questions may be directed to Tripti Baliga at (608) 266-8232.
- 4. *Modify* the **Experiential Recreation Supervisor** classification specification, <u>effective February 3, 2008</u>, to reflect the reallocation of the Department of Military Affairs position to Cadet Specialist Supervisor. No reallocation notices are necessary for this action. Questions may be directed to Tripti Baliga at (608) 266-8232.

Internet Availability:

The target date for the availability of classification specifications from this bulletin on the OSER website is February 4, 2008. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Debra Bower at (608) 267-5162.

Alphabetical Listing of Classifications:

The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER Web Page at http://oser.state.wi.us/docview.asp?docid=1425. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Debra Bower at (608) 267-5162 if you have any questions about information contained in the Alpha List.

Patricia M. Almond, Administrator

Division of Merit Recruitment and Selection

	Classifica	tion					FLSA					
		Class	Pay	Unit	EEO		LTE	Job	CIC			
		Code	Range	Code	Cat.	FLSA	Code	Group	Code			
CREATE												
1)	Director, Bureau of Publishing & Distribution											
		08050	81-02	02	2	E	N	003	010			
MODIFY												
2)	DOT Prog	gram Chief										
		07830	81-02	98	2	Е	N	003	016			
2.												
3)	Experiential Recreation Specialist (A/B)											
		52461	12.04	12	2	N	N	112	462			
		53461	12-04	12	2		N					
		53462	12-05	12	2	N	N	112	462			
4)	4) Experiential Recreation Supervisor											
		52.490	9 1 04	16	2	E	N	112	462			
		53480	81-04	16	2	E	11	112	402			

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.