

# OFFICE OF STATE EMPLOYMENT RELATIONS

## DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

**Date:** October 12, 2008

**Subject:** Miscellaneous Classification Plan Changes as a  
Result of the Victim Services Specialist Survey

**Locator No:** OSER-0227-MRS/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the classification plan changes identified in this bulletin, as a result of survey implementation. New classifications have been assigned to the pay ranges negotiated between the State of Wisconsin and the Wisconsin State Employees Union Professional Social Services Bargaining Unit for the 2007-2009 labor agreement. Regardless of the actual notification date, the **effective date is October 12, 2008**, unless otherwise stated.

- 1) *Abolish* the **Victim Services Specialist** classification series, **effective October 12, 2008**. Reallocation notices will be automated and processed by DOA Central Payroll and/or University of Wisconsin Payroll. Employees will receive notice of these reallocations with their pay check of November 6, 2008. Questions may be directed to Linda Brennan at (608) 267-0408.
- 2) *Create* the **Victim Services Specialist and –Advanced** classifications, **effective October 12, 2008**, as a result of survey implementation. Reallocation notices will be automated and processed by DOA Central Payroll and/or University of Wisconsin Payroll. Employees will receive notice of these reallocations with their pay check of November 6, 2008. Questions may be directed to Linda Brennan at (608) 267-0408.

### **Internet Availability:**

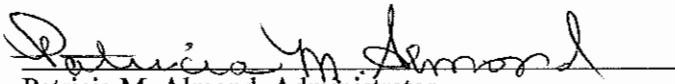
The target date for the availability of classification specifications from this bulletin on the OSER web site is October 13, 2008. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Debra Bower at (608) 267-5162.

### **Alphabetical Listing of Classifications:**

The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER web site at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is routinely updated after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Debra Bower at (608) 267-5162 if you have any questions about information contained in the Alpha List.

### **Contact Points:**

Questions may also be directed to the appropriate analyst at the DMRS Fax number (608) 267-1000 or by e-mail at (using the consultant's name) [Firstname.Lastname@wisconsin.gov](mailto:Firstname.Lastname@wisconsin.gov).



Patricia M. Almond, Administrator

Division of Merit Recruitment and Selection

Classification						FLSA		
Class	Pay	Unit	EEO		FLSA	LTE	Job	CIC
Code	Range	Code	Cat.			Code	Group	Code

**ABOLISH**

1)	Victim Services Specialist 1							
	53901	12-05	12	2	E	N	112	202
	Victim Services Specialist 2							
	53902	12-07	12	2	E	N	112	202

**CREATE**

2)	Victim Services Specialist							
	53903	12-06	12	2	E	N	112	202
	Victim Services Specialist-Advanced							
	53904	12-08	12	2	E	N	112	202

**Note:** Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.