

**OFFICE OF STATE EMPLOYMENT RELATIONS**  
**DIVISION OF COMPENSATION AND LABOR RELATIONS BULLETIN**

**Date:** October 11, 2009

**Subject:** Miscellaneous Classification Plan Changes

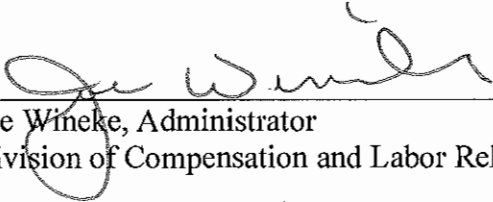
**Locator No:** OSER-0251-CLR/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is October 11, 2009**, unless otherwise stated.

- 1) *Abolish* the **DHFS Security Director** classification and *Create* the **DHS Security Director** classification, **effective October 11, 2009**, to accommodate the renaming of the Department of Health & Family Services to the Department of Health Services and to update the duties of the positions. The DHS will process all necessary reallocation notices. Questions may be directed to Pat Waterman at (608) 266-8149.
- 2) *Modify* the **Disability Claims Specialist** classification specification, **effective October 11, 2009**, to accommodate the change of the name of the agency from the Department of Health & Family Services to the Department of Health Services and of the Divisions and Bureaus, and to update the duties and responsibilities of the positions. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 3) *Modify* the **Facilities Management Specialist** classification series specification, **effective October 11, 2009**, to include positions in the Department of Children and Families. Reallocation notices are not necessary. Questions may be directed to Scott DuBenske at (608) 266-2705.
- 4) *Modify* the **Human Services Program Coordinator-Senior** classification, **effective October 11, 2009**, to include positions in the University of Wisconsin system WisTech program. Reallocation notices are not necessary. Questions may be directed to Scott DuBenske at (608) 266-2705.
- 5) *Modify* the **Public Health Manager** classification specification, **effective October 11, 2009**, to update the name of the agency from the Department of Health & Family Services to the Department of Health Services and to update the duties and responsibilities of the positions. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 6) *Change the FLSA Code* from Exempt to Non-Exempt status, **effective October 11, 2009**, for the **Weights & Measures Inspector-Objective, Meat Safety Consultant, and Animal Health Compliance Specialist** classifications at the Department of Agriculture, Trade and Consumer Protection. These positions have been treated as Non-Exempt for several years including the ability to earn overtime and the calculation of vacation leave. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.

**Internet Availability:** The target date for the availability of classification specifications from this bulletin on the OSER website is October 13, 2009. This is the only notification DCLR will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Randy Peltier at (608) 266-9602.

**Alphabetical Listing of Classifications:** The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Randy Peltier at (608) 266-9602 if you have any questions about information contained in the Alpha List.



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Joe Wineke, Administrator  
Division of Compensation and Labor Relations

Classification	Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	FLSA		CIC Code
						LTE Code	Job Group	
<b><u>ABOLISH</u></b>								
1) DHFS Security Director	66330	81-02	98	2	E	N	247	373
<b><u>CREATE</u></b>								
1) DHS Security Director	66430	81-02	98	2	E	N	247	373
<b><u>MODIFY</u></b>								
2) Disability Claims Specialist	49270	12-09	12	2	N	N	226	584
3) Facilities Management Specialist 1	05501	07-04	07	2	N	N	019	155
Facilities Management Specialist 2	05502	07-03	07	2	E	N	019	155
4) Human Services Program Coordinator – Senior	07572	07-03	07	2	E	N	019	202
5) Public Health Manager	40650	81-01	19	1	E	N	001	035
<b><u>CHANGE THE FLSA STATUS</u></b>								
6) Animal Health Compliance Specialist								
OLD	70160	05-15	5	4	E	N	293	601
NEW	70160	05-15	5	4	N	N	293	601
Meat Safety Consultant								
OLD	70460	05-15	5	4	E	N	293	601
NEW	70460	05-15	5	4	N	N	293	601
Weights & Measures Inspector – Objective								
OLD	70303	05-14	5	4	E	N	293	601
NEW	70303	05-14	5	4	N	N	293	601

**Note:** Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.