

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

Date: December 2, 2012

Subject: Miscellaneous Classification Plan Changes

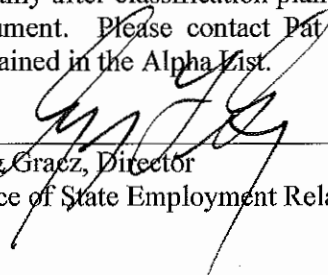
Locator No: OSER-0317-MRS/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is December 2, 2012**, unless otherwise stated.

- 1) *Abolish* the **Public Defender Regional Office Management Program Supervisor** classification specification and *Create* the **Regional Office Administrator** classification specification to better reflect current position titles structure and positions supervised in the State Public Defender Regional offices. The Office of State Public Defender will process all necessary reallocation notices for this classification action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 2) *Modify* the **Employment and Training Specialist (A, B)** classification specification for the Department of Workforce Development to expand the scope of the classification to include other positions that work within the Workforce Development Area (WDA). No reallocation notices will be necessary to accomplish this classification action. Questions may be directed to Pat Waterman at (608) 266-8149.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the OSER website is December 7, 2012. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Pat Waterman at (608) 266-8149.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Pat Waterman at (608) 266-8149 if you have any questions about information contained in the Alpha List.



Greg Gracz, Director
Office of State Employment Relations

Classification					FLSA			
Class	Pay	Unit	EEO	FLSA	LTE	Job	CIC	
Code	Range	Code	Cat.		Code	Group	Code	

ABOLISH

1) Public Defender Regional Office Management Program Supervisor
 06220 81-03 17 2 E N 019 500

CREATE

1) Regional Office Administrator
 06280 81-03 17 1 E N 019 500

MODIFY

2) Employment and Training Specialist (A)
 48261 12-04 12 2 N N 020 062
 Employment and Training Specialist (B)
 48262 12-05 12 2 N N 020 062

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.