

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

Date: January 13, 2013

Subject: Miscellaneous Classification Plan Changes and the Implementation of the Food Safety Inspector Personnel Management Survey.

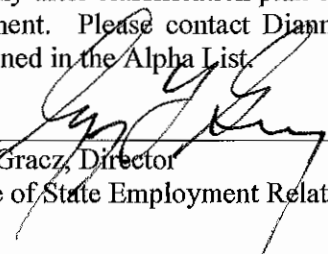
Locator No: OSER-0318-MRS/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is January 13, 2013**, unless otherwise stated.

- 1) *Abolish* the **Food Safety Inspector** classification series and *Create* the **Food & Dairy Sanitarian** classification series for the Department of Agriculture, Trade and Consumer Protection as a result of the Food Safety Inspector Personnel Management Survey. The DATCP will process all necessary reallocation notices. Questions may be directed to Pat Waterman at (608) 266-8149.
- 2) *Abolish* the **Rural Energy Program Supervisor** classification specification for the Department of Agriculture, Trade and Consumer Protection due to broader bureau goals and restructuring of the staff reporting relationships. No reallocation notices are necessary to accomplish this classification action. Questions may be directed to Nicole Rute at (608) 267-1019.
- 3) *Modify* the **Revenue Administrative Manager** classification specification for the Department of Revenue to remove the Project Manager allocations, add a Director allocation and update the Section Chief allocations due to reorganization within the department. No reallocation notices are necessary to accomplish this classification action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 4) *Modify and Change the CIC code* for the **Agricultural Program Specialist- Senior** classification for the Department of Agriculture, Trade and Consumer Protection, by updating the specification to reflect the addition of new operational duties at the senior level within the Bureau of Farm Services. The DATCP will process all necessary reallocation notices. Questions may be directed to Nicole Rute at (608) 267-1019.
- 5) *Change the EEO code* for the **Revenue Field Agent 5** classification for the Department of Revenue to better identify the placement of the classification for Affirmative Action purposes by changing the EEO code category from protective services to professional. No reallocation notices are necessary to accomplish this classification action. Questions may be directed to Dianna McNall at (608) 266-8232.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the OSER website is January 18, 2013. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Dianna McNall at (608) 266-8232.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Dianna McNall at (608) 266-8232 if you have any questions about information contained in the Alpha List.



Greg Gracz, Director
Office of State Employment Relations

Classification		Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
	Code	Range	Code	Cat.	FLSA	LTE	Code	Group	Code

ABOLISH

1)	Food Safety Inspector- Entry	70361	05-13	5	4	N	N	293	601
	Food Safety Inspector- Objective	70362	05-14	5	4	N	N	293	601
2)	Rural Energy Program Supervisor	74520	81-03	17	2	E	N	019	071

CREATE

1)	Food & Dairy Sanitarian	70601	15-24	15	2	N	N	293	601
	Food & Dairy Sanitarian- Senior	70602	15-03	15	2	E	N	293	601

MODIFY

3)	Revenue Administrative Manager	01590	81-01	19	1	E	N	001	012
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MODIFY AND CHANGE CIC CODE

4)	Agriculture Program Specialist-Senior								
	Old	07862	07-03	7	2	E	N	019	073
	New	07862	07-03	7	2	E	N	019	255

CHANGE THE EEO CODE

5)	Revenue Field Agent 5								
	Old	67665	07-03	7	4	E	N	016	093
	New	67665	07-03	7	2	E	N	016	093

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.