

State of Wisconsin

DEPARTMENT OF EMPLOYMENT RELATIONS

- MERIT RECRUITMENT AND SELECTION BULLETIN -

**Date:** May 5, 2003

**Subject:** Miscellaneous Classification Plan Changes

**Locator No:** MRS-SC-150

Pursuant to s. 230.09, Wis. Stats., the Secretary of the Department of Employment Relations (DER) has approved the classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is May 4, 2003**, unless otherwise stated.

1. *Correct title* announced as **Animal Health Inspector Supervisor** in the April 7, 2003 bulletin to **Animal Health Investigator Supervisor** **effective April 6, 2003**. The Department of Agriculture, Trade, and Consumer Protection will process a manual reallocation to implement this classification action. Questions can be addressed to Tom Sandine at (608) 267-5160.
2. *Modify* the **Records/Forms Management Specialist 1** classification **effective May 4, 2003**, to add an allocation for a position located within the Department of Corrections. The agency will process a manual reallocation to implement this classification action. Questions may be directed to Wil Mickelson at (608) 266-0714.

**Internet Availability:**

The target date for the availability of classification specifications from this bulletin on the DER Web Page is May 16, 2003. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Jan Monica Mason at (608) 267-2156.

**Alphabetical Listing of Classifications:**

The Alphabetical Listing of Classifications (Alpha List) is also available on the DER Web Page at <http://der.state.wi.us/home/dmrs.htm>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the extracted document. Please contact Judy Burke at (608) 267-5166 if you have any questions about information contained in the Alpha List.

**Contact Points:**

Questions may also be directed to the appropriate analyst at the DER Fax number (608) 267-1020 or by e-mail at (using the analyst's name) [firstname.lastname@der.state.wi.us](mailto:firstname.lastname@der.state.wi.us).

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Leean White, Director, Bureau of Agency Services  
Division of Merit Recruitment and Selection

Classification	Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
	Code	Range	Code	Cat.		LTE		

**CORRECT TITLE**

1)

**OLD** Animal Health **Inspector** Supervisor

**NEW** Animal Health **Investigator Supervisor**

70220 81-04 16 3 E N 293 489

Classification	Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
	Code	Range	Code	Cat.		LTE		

**MODIFY**

2)

Records/Forms Management Specialist 1

05701 07-12 07 2 N N 019 026

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**Note:** Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.

**Effective Date: No. 2: May 4, 2003**

**Effective Date: No. 1: April 6, 2003**