

State of Wisconsin

DEPARTMENT OF EMPLOYMENT RELATIONS

- MERIT RECRUITMENT AND SELECTION BULLETIN -

**Date:** August 11, 2003

**Subject:** Miscellaneous Classification Plan Changes

**Locator No:** MRS-SC-165

Pursuant to s. 230.09, Wis. Stats., the Secretary of the Department of Employment Relations (DER) has approved the classification plan changes identified on this bulletin. Regardless of the actual notification date, the **effective date is August 10, 2003**, unless otherwise stated.

1. *Abolish* the **Management Intern** classification **effective August 10, 2003**, because it is no longer used. No reallocation notices are not required for this action as there are no filled positions in this classification. Questions may be directed to Pat Waterman at (608) 266-8149.
2. *Create* the **Director, Office of Deaf and Hard of Hearing** classification **effective July 27, 2003**, as a result of the reorganization at the Department of Health and Family Services creating the Division of Disability and Elder Services. No reallocation notices are required. Questions may be directed to Judy Burke at (608) 267-5166.
3. *Create* the **MDS Coordinator** classification **effective August 10, 2003**, to identify positions responsible for minimum data requirements at the nursing homes at the Department of Veterans Affairs. No reallocation notices are required. Questions may be directed to Diane Siegler at (608) 267-0408.
4. *Modify* the **Nursing Specialist** classification specification **August 10, 2003**, to remove the allocation for positions at the Department of Veterans Affairs that are responsible for the minimum data sets (MDS). The MDS Coordinator will now be responsible for these duties. No reallocation notices are required. Questions may be directed to Diane Siegler at (608) 267-0408.
5. *Modify* the **Veterinary Program Manager** classification specification **effective August 10, 2003**, at the request of the Department of Agriculture, Trade and Consumer Protection to add an allocation for a Veterinary Program Manager position in the Division of Animal Health that supervises a staff of field veterinarians. Reallocation notices are not required for this action. Questions may be directed to Pat Waterman at (608) 266-8149.

**Internet Availability:**

The target date for the availability of classification specifications from this bulletin on the DER Web Page is August 25, 2003. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Jan Monica Mason at (608) 267-2156.

**Alphabetical Listing of Classifications:**

The Alphabetical Listing of Classifications (Alpha List) is also available on the DER Web Page at <http://der.state.wi.us/home/alphalst.xls>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the extracted

document. Please contact Judy Burke at (608) 267-5166 if you have any questions about information contained in the Alpha List.

**Contact Points:**

Questions may also be directed to the appropriate analyst at the DER Fax number (608) 267-1020 or by e-mail at (using the analyst's name) [firstname.lastname@der.state.wi.us](mailto:firstname.lastname@der.state.wi.us).

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Leean White, Director, Bureau of Agency Services  
Division of Merit Recruitment and Selection

Classification	Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
	Code	Range	Code	Cat.		LTE Code	Group	Code

**ABOLISH**

1)	Management Intern	07340	81-04	99	2	N	N	016	026
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Classification	Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
	Code	Range	Code	Cat.		LTE Code	Group	Code

**CREATE**

2)	Director, Office of Deaf and Hard of Hearing	50450	81-02	01	19	E	N	003	022
3)	MDS Coordinator	38200	11-09	11	2	E	N	063	105

Classification	Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
	Code	Range	Code	Cat.		LTE Code	Group	Code

**MODIFY**

4)	Nursing Specialist	38260	11-09	11	2	E	N	063	105
5)	Veterinary Program Manager	33640	81-02	98	1	E	N	001	086

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**Note:** Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.

**Effective Date:** No. 2                      July 27, 2003  
                          No. 1, 3-5                     August 10, 2003