

## DEF Event in Notified Status

WI\_BN\_DEF\_EVENT\_STATUS and look for employees in Notified Status

## Email Template

**Subject Line:** Action Required – Must Submit Your ICI Deferred Enrollment Election by 5pm on Friday, March 1<sup>st</sup>, 2024.

You are receiving this email because our records indicate that you have logged into STAR to make your Income Continuation Insurance (ICI) Deferred Enrollment elections but have NOT submitted them. If you want to enroll in ICI at this time, you must **SUBMIT** your elections through eBenefits by March 1, 2024, at 5pm. Enrollments made after this time will not be accepted.

## How to Enroll in ICI through Deferred Enrollment

- Enroll in ICI through eBenefits in STAR (<https://ess.wi.gov>). The per pay period cost of the plan will be available on the enrollment page in eBenefits. Please review the [ICI Deferred Enrollment eBenefits job aid](#) before making your elections.
- **All elections must be submitted by 5pm on March 1<sup>st</sup>, 2024**
- Coverage will be effective April 1<sup>st</sup>

## Additional Information

See the [ICI plan brochure](#) for plan details.