

**STATE OF WISCONSIN
CLASSIFICATION SPECIFICATION**

**TREATMENT PROVIDER – CHAPTER 980
CLASSIFICATION SERIES**

I. INTRODUCTION

A. Purpose of This Classification Specification

This classification specification is the basic authority under ER 2.04, Wis. Adm. Code, for making classification decisions relative to present and future professional positions located at Sand Ridge Secure Treatment Center within the Department of Health Services. Positions allocated to this classification provide specialized, clinical sex offender treatment to high risk Sexually Violent Person (SVP) patients detained or committed under Chapter 980, Wis. Stats., Sexually Violent Person Commitments law. This classification specification will not specifically identify every eventuality or combination of duties and responsibilities of positions that currently exist, or those that result from changing program emphasis in the future. Rather, it is designed to serve as a framework for classification decision-making in this occupational area.

Classification decisions must be based on the “best fit” of the duties within the existing classification structure. The “best fit” is determined by the majority (i.e., more than 50%) of the work assigned to and performed by the position when compared to the class concepts and definition of this specification or through other methods of position analysis. Position analysis defines the nature and character of the work through the use of any or all of the following: definition statements; listing of areas of specialization; representative examples of work performed; allocation patterns of representative positions; job evaluation guide charts, standards or factors; statements of inclusion and exclusion; licensure or certification requirements; and other such information necessary to facilitate the assignment of positions to the appropriate classification.

B. Inclusions

This series encompasses exclusively clinical positions which provide assessment, development, coordination, implementation and monitoring of specialized SVP sex offender treatment programs within Sand Ridge Secure Treatment Center to meet the needs of patients that are detained or committed under Chapter 980, Wis. Stats. Positions in this classification perform functions that can only be carried out by individuals who meet the qualifications of a treating professional as defined in s. 980.01(10) and s. 457, Wis. Stats.

C. Exclusions

Excluded from this series are the following types of positions:

1. Positions that are not located at Sand Ridge Secure Treatment Center in the Department of Health Services.
2. Positions that do not, for a majority of time, provide specialized SVP treatment to

individuals detained or committed under Chapter 980, Wis. Stats.

3. Positions that do not meet the qualification of a treating professional as defined in s. 980.01(10) and s. 457, Wis. Stats.
4. Positions that meet the statutory definition of supervisor or management as defined in Wis. Stats. 111.81(19) and (13) as administered and interpreted by the Wisconsin Employment Relations Commission.
5. Positions that are, for a majority of the time, responsible for conducting psychological assessments, preparing reports for the courts, and providing expert court testimony in regard to individuals detained or committed under Chapter 980, Wis. Stats., and are more appropriately classified as Psychologist – Licensed – Chapter 980.
6. All positions that are more appropriately identified by other classification specifications.

D. Entrance Into and Progression Through This Classification Series

Employees enter positions within this classification by competition. Progression to the Treatment Provider – Senior, level is through reclassification as the employee satisfactorily attains the specified level of independence, training, education, and experience.

II. DEFINITIONS

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Positions in this series are located at Sand Ridge Secure Treatment Center (SRSTC) within the Department of Health Services. Positions allocated to this classification provide specialized, clinical sex offender treatment to high risk Sexually Violent Person (SVP) patients detained or committed under Chapter 980, Wis. Stats. This includes planning, developing, implementing, monitoring, evaluating and/or coordinating specialized SVP treatment programs for patients that are detained or committed under Chapter 980, Wis. Stats. Positions are responsible for providing specialized consultation and treatment services to patients, formulating case plans, monitoring progress, developing and referring clients to appropriate resources within or outside of the institution; documenting all contact with the patients and writing Treatment Progress Reports (TPR) for the courts; serving as the primary resource/contact person between assigned patients, institution staff, and volunteer and community-based organizations; providing input into policy and procedure development relative to the program responsibility area; staying current with research being done with testing and treatment of sex offenders, including participating in research as assigned; providing training to institution or community staff and may serve as a member of an inter-disciplinary treatment team and/or other assigned committee(s); supervising and training interns; and providing guidance, counseling, and referral services.

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Positions at this level are engaged in on-the-job training and perform the duties described in the definition statement and focus on learning the procedures, practices, techniques, rules, laws and principles and practices of providing treatment to the SVP patient at SRSTC. The employee works under close, progressing to limited, supervision.

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Positions at this level perform the full range of duties described in the definition. Work at this level

requires the employee to continue to develop knowledge and skills in the program area, become a more independent member of the treatment team, and to develop expertise to allow progression to the Senior level. The employee works under limited, progressing to general, supervision

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Positions at this level perform all activities described in the definitions above under general supervision and provide guidance, clinical review and direction to staff at the Entry or Intermediate levels of the classification series, in addition to performing the core duties described in the definition statement. Positions independently write TPRs and may have to serve as expert witnesses regarding the reports in court. Positions also review and sign off on treatment learning plans (TLPs) written by positions that do not meet the qualification of a treating professional as defined in s. 980.01(10) and s. 457, Wis. Stats. Positions at this level exercise a great deal of latitude in judgment and decision-making based on the specialized knowledge and skills required to perform assigned duties and responsibilities and are recognized by the institution staff as the expert in the specialized area.

III. QUALIFICATIONS

The qualifications required for these positions will be determined at the time of recruitment. Such determinations will be made based on an analysis of the goals and worker activities performed and by an identification of the education, training, work, or other life experience which would provide reasonable assurance that the knowledge and skills required upon appointment have been acquired.

NOTE: Positions in this classification perform functions that can only be carried out by individuals who meet the qualifications of a treating professional as defined in s. 980.01(10) and s. 457, Wis. Stats.

IV. ADMINISTRATIVE INFORMATION

This classification was created effective January 17, 2010 and announced in Bulletin OSER-0261-CLR/SC as a result of the agreement between the WSEU, DHS and OSER to create a pilot program to address recruitment and retention issues of Chapter 980 evaluators and treatment providers and to describe positions located in the Department of Health Services at Sand Ridge Secure Treatment Center providing direct treatment services to patients detained or committed under Chapter 980, Wis. Stats. The specification was modified effective September 9, 2012 and announced in Bulletin OSER-0311-MRS/SC as a result of statutory language changes which incorporated 2001 Wisconsin Act 80 into s. 457, Wis. Stats.

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