

STATE OF WISCONSIN
CLASSIFICATION SPECIFICATION

UPHOLSTERER

I. DEFINITION

This is responsible upholstery work. Employees in this class are responsible for repairing, rebuilding, recovering and refinishing metal or wood furniture and equipment. Employees in this class generally receive work assignments from a Maintenance Supervisor; however, work is performed independently and only occasionally is the finished product reviewed for quality of workmanship.

Examples of Work Performed:

- Repairs, trims, rebuilds, recovers, and refinishes furniture.
- Sews and repairs rugs and carpets.
- Makes and repairs window shades and awnings.
- Makes and repairs cushions and mattresses.
- Makes and repairs canvas articles and specialties.
- Assembles new equipment such as beds, wheel chairs, walkers, furniture and physical therapy equipment.
- Makes and paints signs.
- Other assigned work may include tasks not specifically enumerated above which are of a similar kind and level.

II. QUALIFICATIONS

Required Knowledge, Skills and Abilities:

- * Considerable knowledge of the standard methods, materials, and accepted practices used in the upholstery of furniture and in the repairing and rebuilding, of metal furniture, carpets, mattresses and similar items.
- Considerable knowledge of and skill in use of standard upholstery hand and machine tools and equipment.
- Ability to maintain records and make reports.
- Good eye-hand coordination, manual and finger dexterity, and strength in arms, hands and shoulders necessary to manipulate heavy or bulky materials and equipment.
- Awareness of safety precautions and procedures associated with the hazards of operating mechanical equipment and in the handling of heavy and bulky items.
- Some knowledge of the strength, durability and workability of materials commonly used in the upholstery and repair of furniture and other items to which the principles and practice of upholstery are applied.
- Ability to read, interpret and apply information gained from manuals, material brochures, and other instructional material.
- Ability to carry out oral or written instructions under limited supervision.
- Reliability, sense of responsibility, and initiative to work productively for sustained periods without periods without supervision.

* = Essential for entry into this class.

Training and Experience:

Four years of experience in upholstery work. An equivalent combination of training and experience may also be considered.